

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION

July 24, 2019

The Chairwoman, Ms. A. Williams, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation offered by the Chairwoman, Council Member S. Dryden led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden. A quorum was declared present.

The Chairwoman recognized former Council Member Danny Babin who was in the audience for the evening's proceedings.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council approve the minutes of the Regular Council Session held on June 26, 2019."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.
THERE WAS RECORDED:
YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.
NAYS: None.
ABSENT: None.
The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. A. Marmande, "THAT the Council approve the Accounts Payable Bill Lists for 7/15/2019 and 7/22/2019."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.
THERE WAS RECORDED:
YEAS: C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.
NAYS: None.
ABSENT: None.
ABSTAINING: D. W. Guidry, Sr.
The Chairwoman declared the motion adopted.

Mr. J. Navy moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council approve the Manual Check Listing for June 2019."

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.
THERE WAS RECORDED:
YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.
NAYS: None.
ABSENT: None.
The Chairwoman declared the motion adopted.

Council Member C. Duplantis-Prather read aloud a commendation congratulating Terrebonne General Medical Center on its 65th anniversary.

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The Chairwoman recognized Ms. Phyllis Peoples, TGMC Chief Executive Officer, who thanked the Council for the recognition and their support then commended the current and former Hospital Service District board members for their cooperation.

Several Council Members congratulated Ms. Peoples and TGMC on the anniversary and shared their appreciation for their relationships with their associated boards and their dedication toward improving TGMC for the local community.

The Chairwoman recognized Mr. Gordon Dove, Parish President, who gave a brief presentation regarding the usage of backup generators during Hurricane Barry and the debris collected from waterways in Terrebonne Parish following Hurricane Barry. He then thanked those who had installed the generators prior to the storm and thanked those who had been collecting debris after the storm for their hard work in preparing and responding to the storm.

The Chairwoman recognized Mr. Mike Toups, Parish Manager, who gave a report on the status of several pump stations across Terrebonne Parish, highlighting those at South Ellendale Estates, Tiger Bayou, Coteau and the installation of its bar screens, and the Valhi Boulevard Drainage Project. He then reported on the temporary pumps being used for the Gibson and Bayou Black backwater flooding issue and reported that all pump station backup generators remained fully functional at this time.

Council Member G. Michel thanked the many groups responsible for the debris and solid waste removal that have been active since Hurricane Barry and shared his appreciation for their responsiveness and diligence.

Upon Council Member S. Trosclair's request, Mr. Toups clarified that the Coteau floodgate would still be accessible for clearing debris while its bar screens were being installed pending coordination with SSI and it could be cleared as done prior to the bar screens being installation. Upon Council Member D. W. Guidry, Sr.'s request, Mr. Toups confirmed that flapgates would be installed the next day at Site 3 for the Valhi Boulevard Drainage Project.

A discussion ensued relative to the plans for debris pickup and potential timelines for completion across Terrebonne Parish so that the available resources for debris removal would be used effectively and economically.

The Chairwoman shared some of her concerns regarding recent reports of rising water and of collapsing tiger dams that had been recently installed in the Bayou Black / Humphries area. Upon the Chairwoman's request, Mr. Toups clarified that Mr. Earl Eues, TOHSEP Director, was in contact with the National Guard for the removal of the collapsing dams and that, with additional time, the rising water issue would be addressed with the temporary pumps already in operation in the area.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Council open public hearings at this time."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

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The Chairwoman recognized the public for comments on the following:

A. A proposed ordinance that will amend Ordinance Nos. 4441, 5171, and 6950 that accepted funding and established a dedicated fund for the maintenance of trees planted by the original developer within Broadmoor Subdivision and established a committee to oversee the integrity of the trees, to update the ordinance.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. J. Navy, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. G. MICHEL

SECONDED BY: MR. J. NAVY

ORDINANCE NO. 9072

AN ORDINANCE TO AMEND ORDINANCE NOS. 4441,5171, AND 6950 AND TO ACCEPT THE CAPITAL STOCK OF STANDARD TILE AND CONCRETE COMPANY, INC.; TO LIQUIDATE SAID CORPORATION SO AS TO OBTAIN \$200,000.000 IN LIQUIDATED ASSETS IN ORDER TO ESTABLISH A DEDICATED FUND FOR THE MAINTENANCE OF THE ORIGINAL TREES PLANTED BY DEVELOPERS WITHIN BROADMOOR SUBDIVISION; TO APPOINT AND ESTBALISH THE DUTIES OF A COMMITTEE TO OVERSEE THE INTEGRITY OF THE TREES AS WELL AS SETTING TERM LIMITS FOR COMMITTEE MEMBERS; TO ADDRESS THE PROBLEMS CAUSED BY OR RELATED TO ORIGINAL TREES IN THE RIGHTS-OF-WAY AND/OR THOSE ORIGINAL TREES THAT AFFECT ADJACENT LAND OWNERS, UTILITIES, DRAINAGE, AND/OR PUBLIC HEALTH AND SAFETY; AND TO MAKE RECOMMENDATIONS AS TO PRUNING OR REMOVING TREES DUE TO DISEASE, DEATH OR OTHER PROBLEMATIC CONDITIONS THAT IN SOME MANNER AFFECT THE UTILITIES, DRAINAGE, AND/OR THE PUBLIC HEALTH AND SAFETY IN THE BROADMOOR AREA SUBDIVISION.

SECTION I

WHEREAS, the Terrebonne Parish Council has accepted a donation of funds for use in maintaining the original trees in Broadmoor Subdivision and pruning and/or removing necessary trees as the Broadmoor Tree Advisory Committee sees fit. Funds shall be expended only for work on trees that were originally planted for the subdivision by the original developer as identified in the addenda incorporated herein and attached as Exhibit A. The funds shall be expended for the maintenance of all original trees as identified in the addenda, which-affect the rights-of-way and/or adjacent land owners' utilities, drainage, or public health and safety. The funds may also be used for work on trees in the rights of way that extend over private property when deemed necessary to maintain the integrity of the tree by a licensed arborist and/or LSU Ag Center Personnel, when consistent with the intent of the original donation, and with an express grant of the right of access to said private property from the homeowner.

SECTION II

NOW, THEREFORE BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that:

A. The Terrebonne Parish Consolidated Government accepted the following donation from Mr. and Mrs. Madison L. Funderburk:

- 1) All capital stock of Standard Tile & Concrete Company, Inc., which was liquidated, and a certain amount of cash donated by Mr. and Mrs. M. L. Funderburk, which provided a cash fund of \$200,000.00 for the maintenance of all original trees identified in the addenda that were originally planted by the developer on rights-of-way in Broadmoor Subdivision on which the trees are located and/or those original trees that affect adjacent land owners' utilities, drainage, or public health and safety, including the pruning and/or removal of trees within said rights-of-way which are diseased, dead or involve other problematic conditions which in some way are affecting the utilities, drainage, and/or the public health or safety, as determined by the Broadmoor Tree Advisory Committee. Funds may also be expended for work on trees when deemed necessary to maintain the integrity of the tree by a licensed arborist and/or LSU Ag Center Personnel, when consistent with the intent of the original donation, and with an express grant of the right of access to said private property from the homeowner. Said area to incorporate Broadmoor Subdivision and all of its addendums and streets, those streets believed to be:

Kenney Street
Funderburk Avenue
Mire Street
Collins Street
Broadmoor Avenue
HMS Drive
"J" Circle
"K" Street and Circle
"A" Street
"B" Street
"C" Street
"D" Street
"E" Street
Alma Street
"G" Street

B. The Terrebonne Parish Consolidated Government shall establish a dedicated fund with the money received from the liquidation of Standard Tile & Concrete Company, Inc, and the cash received from Mr. and Mrs. Madison L. Funderburk. These funds and any interest accrued from the funds shall be kept in a separate account and shall be exclusively used for the maintenance of the rights-of-way in Broadmoor Subdivision as said rights-of-way are affected by trees, including pruning and removal of said trees and repair of any public facilities, including, but not limited to streets, water lines, gas lines, sewer lines, and related utilities which may be damaged by said trees within the Parish rights-of-way and is further set forth herein this amended ordinance

C. An Advisory Committee, hereby named the "Broadmoor Tree Advisory Committee," shall be created to oversee the integrity of the rights-of-way in Broadmoor Subdivision and the integrity of the trees as they affect the said rights-of-way in Broadmoor Subdivision.

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- 1) The seven-member committee shall be composed of the Council Member representing Broadmoor Subdivision, a representative of the Vegetation Department of the Terrebonne Parish Consolidated Government, four representatives recommended by the Council Member representing Broadmoor Subdivision, who shall be residents of the subdivision, and an at-large member to be appointed by the Terrebonne Parish Council from any resident of Terrebonne Parish.

The committee shall meet at least twice a year and may meet as often as they wish. Committee members cannot miss two consecutive meetings. All committee meetings shall be public, with notice to the Terrebonne Parish Council at least forty-eight (48) hours in advance. The duties of the committee shall include, but not be limited to, the following:

- a) To listen to the comments, complaints and concerns of the residents of Broadmoor Subdivision with respect to the rights-of-way and problems caused by or related to the original trees and/or adjacent land owners, utilities, drainage, or public health and safety. If a property owner wishes to utilize the funds to pay for the removal and/or pruning of the trees, the individual(s) must make their request known to the committee, expressing the reason for the request that the tree is in some manner affecting the rights-of way and/or adjacent land owner's utilities, drainage, or public health and safety. If the sole complaint is that the tree is diseased or dead then verification by a licensed arborist and/or LSU Ag Center Personnel is needed before action can be taken.
- b) To generally oversee the integrity and well-being of the trees mentioned in Section A(1) and to specifically decide if the trees are either dead, diseased or in some manner problematic and affecting public utilities and/or threatening the health or safety of the general public, should be pruned and/or removed. The Committee shall further decide if any public facilities, including, but not limited to any streets, water lines, gas lines, sewer lines, drainage, and related utilities which may have been damaged by said trees, within the Parish rights-of-way and deemed necessary by Parish Public Works personnel should be repaired. Funds may be expended for work on trees on the rights-of-way that extend over private property when deemed necessary to maintain the integrity of the tree by a licensed arborist and/or LSU Ag Center Personnel, when consistent with the intent of the original donation, or if there is a negative effect to the rights-of-way and/or adjacent land owner's utilities, drainage, or public health and safety, and with an express grant of the right of access to said private property from the homeowner.
- c) To make recommendations with respect to the above to Parish Council; and,
- d) Any other duties so assigned by the Council.

It is clearly understood that any recommendations of the Advisory Committee with respect to the expenditure of funds from the dedicated fund shall be ratified by the Council. Minutes of all meetings shall be taken and provided to the Council.

- 2) Term Limits

- a) The term limits of the representatives appointed by the Council representing Broadmoor Subdivision and the at large member shall be

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three years except for the initial terms, which shall be as follows: one representative shall serve an initial term of one year, two an initial term of two years, and two an initial term three years, all as determined by lot at the first meeting of the board. Subsequent to the initial appointment, each term shall be for three years, but no member shall serve a term longer than permitted by Louisiana Revised Statute 42:3.

- b) A vacancy in an unexpired term shall be filled for the remainder of the term in the manner of the original appointment.

SECTION III

In the event of an emergency situation, the Parish Administration shall assume responsibility for taking the appropriate action with respect to the trees mentioned in Section A(1), which may require the expenditure of funds from the fund.

SECTION IV

It is understood that Terrebonne Parish Consolidated Government shall not own any of the subject trees or strips of land previously reserved by the owners and/or developers of Broadmoor Subdivision (it has been determined that subject to any recorded easements, rights-of-way and restrictive covenants, the individual landowner in the areas mentioned in Section A(1) maintains fee title or naked ownership of his land including fee title, where applicable, to the land encompassing the utility right-of-way and ownership of the trees). It is further understood that the sole shareholder of Standard Tile and Concrete Company, Inc., Madison L. Funderburk, and where applicable his wife, Juanita Wallis Funderburk, will warrant and represent that there are no claims threatened or pending against the subject corporation and in the event any suits, judgements, tax liens or any other claims should be filed arising out of the Funderburks' ownership of said stock, that the said Madison L. Funderburk will guarantee the payment of same and will indemnify Terrebonne Parish Consolidated Government from any claim of the payment of any claim.

SECTION V

When the Chief Financial Officer for the Terrebonne Parish Consolidated Government certifies that the cash fund is depleted, this amended ordinance and Ordinance Nos. 4441, 5171, and 6950 shall terminate in full. Terrebonne Parish Consolidated Government shall no longer have any responsibilities pursuant to those within this ordinance other than those responsibilities which they might otherwise have pursuant to law.

SECTION VI

This ordinance and the donation contemplated hereby is passed with the understanding that Standard Tile and Concrete Company, Inc. does not own any of the trees in question or any strips of land on which said trees are located or, for that matter, any other real estate within Broadmoor Subdivision or any of its addendums.

SECTION VII

If any word, clause, phrase, section or other portion of this ordinance is in conflict with Chapter 2, Article XVII of the Terrebonne Parish Code, this amended ordinance shall govern. This ordinance shall not affect permitting.

SECTION VIII

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrase, sections,

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and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IX

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 24th day of July 2019.

Council Member G. Michel thanked Mr. Julius Hebert, Parish Attorney, for his work updating the ordinances and Parish Code to have the funding made available for use as it was intended.

The Chairwoman recognized the public for comments on the following:

B. A proposed ordinance that will amend the 2019 Budget of the Terrebonne Parish Consolidated Government so as to adjust the 2019 Adopted Beginning Fund Balances and the Net Positions to actual as per the 2018 audited financial statements.

There were no comments from the public on the proposed ordinance.

Mr. J. Navy moved, seconded by Mr. G. Michel, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. J. NAVY

ORDINANCE NO. 9073

AN ORDINANCE AMENDING THE 2019 BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT SO AS TO ADJUST THE 2019 ADOPTED BEGINNING FUND BALANCES AND THE NET POSITIONS TO ACTUAL AS PER THE 2018 AUDITED FINANCIAL STATEMENTS.

SECTION I

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WHEREAS, the Parish Finance Department estimates the beginning fund balances and net positions of the next year for the adopted budget prior to the end of the current year, and

WHEREAS, the Parish Finance Department completes the Audited Comprehensive Financial Statements no later than June 30th of each year for the prior year.

BE IT ORDAINED, that the Parish Council on the behalf of the Terrebonne Parish Consolidated Government, adopt the actual ending fund balances and net positions of 2018 as per the audited Comprehensive Financial Statements. (Attachment A)

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 24th day of July 2019.

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ATTACHMENT A - FUND BALANCE - NET POSITIONS

General Fund	7,911,954	1,995,357	9,907,311
Dedicated Emergency Fund	2,261,866	441,758	2,703,624
Terr. Juvenile Det.	601,549	147,852	749,401
Parish Prisoners Fund	416,415	(60,002)	356,413
Public Safety Fund	2,008,589	564,013	2,572,602
Non-District Recreation	87,097	32,879	119,976
Local Law Enforcement Grant	4,736	9	4,745
Marshall's Fund	49,263	36,134	85,397
G.I.S. Mapping Systems	206,608	(337)	206,271
HMGP 4080 Isaac	-	3,701	3,701
Coastal Restore/Preservation	67,581	17,010	84,591
OJP - LCLE	39,046	(26,657)	12,389
Hazardous Mitigation	53,168	(59,620)	(6,452)
Moderate Rehab SRO	73,995	(2,855)	71,140
Section 8 Vouchers	327,783	(138,190)	189,593
Dept. of Education	17,685	0	17,685
Dept. of Transportation	71,605	(144,747)	(73,142)
Housing/Urban Dev. Grant	94,354	27,036	121,390
Severe Repetitive Loss	(25,758)	108,203	82,445
Dept. of Energy	476	(599)	(123)
Dept of Labor CSBG Grant	35	(28)	7
LHFA LIHEAP Program	195,372	13,453	208,825
HMGP Gustav	119,136	(259,043)	(139,907)
Terre. Homeless Shelter	49,615	20,162	69,777
HOME Grant Fund	153,928	28,682	182,610
FEMA Emer Food/Shelter	1	7,920	7,921
FTA Grant	1,236,324	632,711	1,869,035
FTA - City of Thibodaux	18,498	41,007	59,505
Head Start	135,048	153,971	289,019
Federal Hwy Administration	44,710	(1)	44,709
HUD CDBG Recovery	401,785	106,340	508,125
PDMC/RFC Grants	-	5,339	5,339
Parish Transportation Fund	675,234	2,117,092	2,792,326
Road & Bridge Fund	2,022,949	692,951	2,715,900
Drainage Tax Fund	2,469,628	1,261,881	3,731,509
Sales Tax Revenue Fund	2,243,861	84,773	2,328,634
Road District #6 - O&M	4,379	299,023	303,402
Road Lighting District #1	155,044	548,572	703,616
Road Lighting District #2	154,640	160,213	314,853
Road Lighting District #3A	555,182	49,867	605,049
Road Lighting District #4	138,472	5,933	144,405
Road Lighting District #5	78,789	5,682	84,471
Road Lighting District #6	138,544	13,177	151,721
Road Lighting District #7	279,782	28,641	308,423
Road Lighting District #8	62,938	(1,971)	60,967
Road Lighting District #9	108,561	(1,804)	106,757
Road Lighting District #10	21,972	(6,657)	15,315
Health Unit Fund	4,062,793	289,754	4,352,547
Council on Aging	2,404,255	2,432,026	4,836,281
Terrebonne - ARC	273,641	120,107	393,748
Parishwide Recreation Fund	668,871	160,022	828,893
Mental Health Unit	924,044	23,288	947,332

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ATTACHMENT A - FUND BALANCE - NET POSITIONS

Fund	Adopted Beginning Fund Balance	Adjustment Increase (Decrease)	Actual Beginning Fund Balance
Coastal Restore - Bonds	1,056	12,896,862	12,897,918
Terrebonne Levee & Cons. Distr.	560,115	1,855,221	2,415,336
Bayou Country Sports Park	105,250	(16,689)	88,561
Criminal Court Fund	82,862	94,870	177,732
Public Safety Pension & Relief	28,264	3,274	31,538
B Country Sports Park	54,352	87	54,439
Sales Tax Bd Series 2018	151,868	(1)	151,867
GOMESA Revenue Bonds	1,610,360	(1)	1,610,359
Capital Improv Bond Res	3,196,436	(3,261)	3,193,175
Capital Improv Bond Sinking	3,369,443	24,050	3,393,493
P/W Drainage Bond Sinking	-	285	285
2011 Levee Sinking Fund	1,648,191	(71,093)	1,577,098
2011 Levee Reserve Fund	-	(17,950)	(17,950)
2015 GO Refund Sinking	1,269,913	9,576	1,279,489
City Court Building Fund	13,360	146,034	159,394
Fd 241 HUD CDBG Rec Cons	-	474,724	474,724
P/W Drainage Construction Fund	279,345	42,593,003	42,872,348
P/W Sewerage Construction Fund	115,842	1,254,886	1,370,728
Capital Projects Control Fund	521,494	5,304,802	5,826,296
Road Construction Fund	193,844	1,679,370	1,873,214
Civic Center Admin. Bldg	34,670	64,411	99,081
1-1B Construction	22,898	814,753	837,651
2005 Public Improvement Constr	43,326	113,092	156,418
2005 Sales Tax Construction	112,731	31,426	144,157
Sanitation Construction Fund	68,537	452,684	521,221
1998 Public Impr. Construction	12,649	72,016	84,665

Fund	Adopted Beginning Net Assets	Adjustment Increase Decrease	Actual Beginning Net Assets
Utilities System Fund	(2,753,692)	25,783,104	23,029,412
Utilities Revenue Fund	65,104,580	(23,353,795)	41,750,785
Capital Adds/Contingency	4,290,296	(1,658,900)	2,631,396
G.I.S. Mapping System	137,027	32,611	169,638
Sewerage Fund	76,041,596	(4,809,283)	71,232,313
Sewer Capital R&R Fd	11,181,839	2,240,867	13,422,706
2010 Sewer Bond Sinking	(7,619,437)	107,162	(7,512,275)
2010 Sewer Bond Reserve	482,117	(1)	482,116
Sewer Bonds	1,421,610	1,778,737	3,200,347
Sanitation Fund	30,652,521	81,835	30,734,356
Landfill Closure	192,267	18,420	210,687
Insurance Control Fund	3,299,395	224,256	3,523,651
Group Insurance Fund	597,342	1,184,589	1,781,931
Human Resource Fund	755,489	(229,156)	526,333
Centralized Purchasing Fund	103,932	(308,044)	(204,112)
Civic Center O&M	9,122,906	(36,082)	9,086,824
Information Systems Fd	102,000	(611,630)	(509,630)
Centralized Fleet Maint.	100,000	(444,127)	(344,127)

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The Chairwoman recognized the public for comments on the following:

C. A proposed ordinance that will authorize the Parish President to enter into a Cooperative Endeavor Agreement with the Helio Foundation to facilitate the donation of the adjudicated properties located at 108 Louise Street in Houma, Louisiana (Tax Account #18191) and to address other matters relative thereto.

There were no comments from the public on the proposed ordinance.

Ms. C. Duplantis-Prather moved, seconded by Mr. G. Michel, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.
THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

OFFERED BY: MS. C. DUPLANTIS-PRATHER
SECONDE BY: MR. G. MICHEL

ORDINANCE NO. 9074

AN ORDINANCE TO AUTHORIZE THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR WITH HELIO FOUNDATION TO FACILITATE THE DONATION OF THE ADJUDICATED PROPERTIES LOCATED AT 108 LOUISE STREET IN HOUMA, LOUISIANA (TAX ACCOUNT #18191) AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

WHEREAS, 100% of immovable property owned by Brian Kurt & Shannon Smith situated at the Southernmost Portion of Lot 11 Block 5 of Engeron Subdivision; Lot 3 & Westernmost 11' 6 ¼" of Lot 4 Block 1 of Bourg Subdivision; Lot 11 & S/2 Lot 13 Block 3 Garnet Addition (108 Louise Street and 109 Leona Street, Houma, Louisiana), in Terrebonne Parish, Louisiana ("Property") was adjudicated to the Terrebonne Parish Consolidated Government on June 11, 2014 for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed on the Property without redemption; and

WHEREAS, by virtue of Terrebonne Parish Consolidated Government Ordinance Number 8969, the Terrebonne Parish Council declared 100% of the immovable adjudicated property as surplus and no longer needed for public use; and

WHEREAS, to date, the Terrebonne Parish Consolidated Government has been unable to sell the said surplus property in accordance with Louisiana law; and

WHEREAS, LA R.S. 47:2205 authorizes the parish to donate adjudicated property to any person to the extent allowed by the Louisiana Constitution; and

WHEREAS, La. Const. Art. VII, § 14 authorizes political subdivisions to enter into cooperative endeavor agreements with any public or private corporation for a public purpose

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and to donate public funds for programs of social welfare for the aid and support of the needy;
and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and

WHEREAS, Helio Foundation, a local non-profit corporation (hereinafter sometimes referred to as the “Non-Profit”), has expressed interest in acquiring the Property for use in its programs designed to provide educational opportunities in partnership with other non-profits such as Head Start, Hope Extreme, and South Louisiana Wetlands Discovery Center, as well as making the space available for neighborhood watch meetings;

WHEREAS, TPCG finds that donating the Property to the Non-Profit in order to facilitate educational opportunities in Terrebonne Parish serves a public purpose, that any expenditure or transfer of public funds according to the terms of the proposed cooperative endeavor, taken as a whole, is not gratuitous, and that Terrebonne Parish has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer; and

WHEREAS, TPCG desires to condition the said donation of the Property on the Non-Profit’s performance of any and all notice and filing requirements set forth by Louisiana law regarding the transfer of adjudicated property; and

WHEREAS, TPCG desires to enter into a cooperative endeavor agreement with the Non-Profit establishing the parties rights and obligations as to the Property; and

SECTION I

NOW BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the property described as:

1. THE SOUTHERNMOST PORTION OF LOT ELEVEN (11) OF BLOCK FIVE (5) OF ENGERON SUBDIVISION in the city of Houma, Parish of Terrebonne, Louisiana, measuring a front of seventy-six feet, eight inches (76’8”) on the east side of Leona Street by depth of 55 feet, 11-7/8 inches on the north line, 63.47 feet on the south line and 77 feet, 4 inches on its rear line, as shown on the plat of Engeron subdivision made by Charles A. Hardie, C.E., on April 24, 1939, recorded in COB 122 folio 522, Terrebonne Parish; bounded on the north by property of Vincent Lopressto (see COB 450 folio 25, et seq., and plat thereto attached), east by property secondly described, south by Lot 10, Block 5, and west by Leona Street, together with all buildings and improvements thereon and all rights, ways, privileges, prescriptions and servitudes thereto belonging.

and

THE WESTERNMOST ELEVEN (11) FEET OF LOT THREE (3) AND THE WESTERNMOST ELEVEN FEET, SIX AND ONE-FOURTH INCHES (11’ 6¼”) OF LOT FOUR (4), BLOCK ONE (1) OF BOURG SUBDIVISION in the City of Houma, Parish of Terrebonne, Louisiana, as shown on the plat of Bourg Subdivision made by T. Baker Smith, C.E., on August 23, 1945, recorded in COB 145 folio 503, Terrebonne Parish, the said fractional lots each measuring Fifty (50’) feet on their east and west lines, bounded on the north by Lot 1, on the east by remainder of Lots 3 and 4, Block 1, Bourg Subdivision, on the south by Lot 5, Block 1, Bourg Subdivision, and on the west by Lots 10 and 11, Block 5, Engeron Subdivision, above described, and a portion of Lot 10, Block 1, Engeron Subdivision; together with all buildings and

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improvements thereon and all rights, ways, privileges, prescriptions and servitudes thereto belonging and appertaining.

2. A certain fractional lot of ground situated in the City of Houma, Parish of Terrebonne, Louisiana, measuring fifty (50') feet front on the west side of Louise Street by a depth of one hundred feet six and one-quarter inches (100' 6¼") between parallel lines; being the eastern 100' 6¼" of Lot Three (3) in Block One (1) as shown and designated on a plan of Bourg Subdivision made by T. Baker Smith, C.E., dated August 23, 1945, recorded in COB 145, folio 503, Terrebonne Parish; together with the improvements thereon and the rights, ways, privileges and servitudes thereon belonging or in anywise appertaining.

Bearing a municipal address of 108 Louise Street, Houma, Louisiana 70363, and bearing Tax Account Number 18191.

Being the same property acquired by TPCG through adjudication at tax sale registered June 11, 2014, at Terrebonne Parish COB 2381, Page 519.

hereinafter the "Property."

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to execute and enter into and enforce a cooperative endeavor agreement with Non-profit to facilitate the transfer of the Property to the Non-profit, and that the Parish President is hereby authorized to execute and enter into and enforce a donation of said Property to the Non-profit upon the Non-profit's satisfactory performance of the cooperative endeavor agreement in accordance with the terms contained in that agreement, which is attached hereto, and inclusive of the terms below.

SECTION II

The Non-profit shall be solely responsible for compliance with La. R.S. 47:2206 regarding notification to tax sale parties for redemption purposes, La. R.S. 47:2208 regarding the recordation of affidavits necessary to erase encumbrances after the transfer, and any other legal procedures to ensure proper title. Terrebonne Parish Consolidated Government has not and will not perform these requirements. Terrebonne Parish Consolidated Government encourages the Non-profit to consult legal counsel regarding Louisiana law on adjudicated property.

SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION V

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

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This ordinance, having been introduced and laid over for two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 24th day of July 2019.

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ATTACHMENT A - FUND BALANCE - NET POSITIONS

General Fund	7,911,954	1,995,357	9,907,311
Dedicated Emergency Fund	2,261,866	441,758	2,703,624
Terr. Juvenile Det.	601,549	147,852	749,401
Parish Prisoners Fund	416,415	(60,002)	356,413
Public Safety Fund	2,008,589	564,013	2,572,602
Non-District Recreation	87,097	32,879	119,976
Local Law Enforcement Grant	4,736	9	4,745
Marshall's Fund	49,263	36,134	85,397
G.I.S. Mapping Systems	206,608	(337)	206,271
HMGP 4080 Isaac	-	3,701	3,701
Coastal Restore/Preservation	67,581	17,010	84,591
OJP - LCLE	39,046	(26,657)	12,389
Hazardous Mitigation	53,168	(59,620)	(6,452)
Moderate Rehab SRO	73,995	(2,855)	71,140
Section 8 Vouchers	327,783	(138,190)	189,593
Dept. of Education	17,685	0	17,685
Dept. of Transportation	71,605	(144,747)	(73,142)
Housing/Urban Dev. Grant	94,354	27,036	121,390
Severe Repetitive Loss	(25,758)	108,203	82,445
Dept. of Energy	476	(599)	(123)
Dept of Labor CSBG Grant	35	(28)	7
LHFA LIHEAP Program	195,372	13,453	208,825
HMGP Gustav	119,136	(259,043)	(139,907)
Terre. Homeless Shelter	49,615	20,162	69,777
HOME Grant Fund	153,928	28,682	182,610
FEMA Emer Food/Shelter	1	7,920	7,921
FTA Grant	1,236,324	632,711	1,869,035
FTA - City of Thibodaux	18,498	41,007	59,505
Head Start	135,048	153,971	289,019
Federal Hwy Administration	44,710	(1)	44,709
HUD CDBG Recovery	401,785	106,340	508,125
PDMC/RFC Grants	-	5,339	5,339
Parish Transportation Fund	675,234	2,117,092	2,792,326
Road & Bridge Fund	2,022,949	692,951	2,715,900
Drainage Tax Fund	2,469,628	1,261,881	3,731,509
Sales Tax Revenue Fund	2,243,861	84,773	2,328,634
Road District #6 - O&M	4,379	299,023	303,402
Road Lighting District #1	155,044	548,572	703,616
Road Lighting District #2	154,640	160,213	314,853
Road Lighting District #3A	555,182	49,867	605,049
Road Lighting District #4	138,472	5,933	144,405
Road Lighting District #5	78,789	5,682	84,471
Road Lighting District #6	138,544	13,177	151,721
Road Lighting District #7	279,782	28,641	308,423
Road Lighting District #8	62,938	(1,971)	60,967
Road Lighting District #9	108,561	(1,804)	106,757
Road Lighting District #10	21,972	(6,657)	15,315
Health Unit Fund	4,062,793	289,754	4,352,547
Council on Aging	2,404,255	2,432,026	4,836,281
Terrebonne - ARC	273,641	120,107	393,748
Parishwide Recreation Fund	668,871	160,022	828,893
Mental Health Unit	924,044	23,288	947,332

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ATTACHMENT A - FUND BALANCE - NET POSITIONS

Fund	Adopted Beginning Fund Balance	Adjustment Increase (Decrease)	Actual Beginning Fund Balance
Coastal Restore - Bonds	1,056	12,896,862	12,897,918
Terrebonne Levee & Cons. Distr.	560,115	1,855,221	2,415,336
Bayou Country Sports Park	105,250	(16,689)	88,561
Criminal Court Fund	82,862	94,870	177,732
Public Safety Pension & Relief	28,264	3,274	31,538
B Country Sports Park	54,352	87	54,439
Sales Tax Bd Series 2018	151,868	(1)	151,867
GOMESA Revenue Bonds	1,610,360	(1)	1,610,359
Capital Improv Bond Res	3,196,436	(3,261)	3,193,175
Capital Improv Bond Sinking	3,369,443	24,050	3,393,493
P/W Drainage Bond Sinking	-	285	285
2011 Levee Sinking Fund	1,648,191	(71,093)	1,577,098
2011 Levee Reserve Fund	-	(17,950)	(17,950)
2015 GO Refund Sinking	1,269,913	9,576	1,279,489
City Court Building Fund	13,360	146,034	159,394
Fd 241 HUD CDBG Rec Cons	-	474,724	474,724
P/W Drainage Construction Fund	279,345	42,593,003	42,872,348
P/W Sewerage Construction Fund	115,842	1,254,886	1,370,728
Capital Projects Control Fund	521,494	5,304,802	5,826,296
Road Construction Fund	193,844	1,679,370	1,873,214
Civic Center Admin. Bldg	34,670	64,411	99,081
1-1B Construction	22,898	814,753	837,651
2005 Public Improvement Constr	43,326	113,092	156,418
2005 Sales Tax Construction	112,731	31,426	144,157
Sanitation Construction Fund	68,537	452,684	521,221
1998 Public Impr. Construction	12,649	72,016	84,665

Fund	Adopted Beginning Net Assets	Adjustment Increase Decrease	Actual Beginning Net Assets
Utilities System Fund	(2,753,692)	25,783,104	23,029,412
Utilities Revenue Fund	65,104,580	(23,353,795)	41,750,785
Capital Adds/Contingency	4,290,296	(1,658,900)	2,631,396
G.I.S. Mapping System	137,027	32,611	169,638
Sewerage Fund	76,041,596	(4,809,283)	71,232,313
Sewer Capital R&R Fd	11,181,839	2,240,867	13,422,706
2010 Sewer Bond Sinking	(7,619,437)	107,162	(7,512,275)
2010 Sewer Bond Reserve	482,117	(1)	482,116
Sewer Bonds	1,421,610	1,778,737	3,200,347
Sanitation Fund	30,652,521	81,835	30,734,356
Landfill Closure	192,267	18,420	210,687
Insurance Control Fund	3,299,395	224,256	3,523,651
Group Insurance Fund	597,342	1,184,589	1,781,931
Human Resource Fund	755,489	(229,156)	526,333
Centralized Purchasing Fund	103,932	(308,044)	(204,112)
Civic Center O&M	9,122,906	(36,082)	9,086,824
Information Systems Fd	102,000	(611,630)	(509,630)
Centralized Fleet Maint.	100,000	(444,127)	(344,127)

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OFFERED BY: MR. D. J. GUIDRY
SECONDE BY: MR. S. TROSCLAIR

ORDINANCE NO. 9075

AN ORDINANCE TO DECLARE CERTAIN PROPERTIES ADJUDICATED TO TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS SURPLUS AND NOT NEEDED FOR A PUBLIC PURPOSE; TO AUTHORIZE THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH OPTIONS FOR INDEPENDENCE TO FACILITATE THE DONATION OF CERTAIN ADJUDICATED PROPERTIES; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and

WHEREAS, La. R.S. 47:2205 authorizes the Terrebonne Parish Consolidated Government (“TPCG”) to donate adjudicated property to any person to the extent allowed by the Louisiana Constitution; and

WHEREAS, La. Const. Art. VII, § 14 authorizes political subdivisions to enter into cooperative endeavor agreements with any public or private corporation for a public purpose and to donate public funds for programs of social welfare for the aid and support of the needy; and

WHEREAS, the following Properties were adjudicated to the Terrebonne Parish Consolidated Government for nonpayment of taxes:

1. 100% of immovable property owned by the Estate of Vivian Mason Woods, situated at Lot 10 Block 2 Horace J. Authement Subdivision (305 Authement Street, Houma), in Terrebonne Parish, Louisiana on June 17, 2009; and
2. 100% of immovable property owned by Barbara Celestine Smith, situated at Lot 15 Block 1 Horace J. Authement Subdivision (316 Authement Street, Houma), in Terrebonne Parish, Louisiana adjudicated on June 25, 2015; and
3. 100% of immovable property owned by the Estate of Albert Crowell, situated at Lot 9 Block C Mechanicville (117 Banks Avenue, Houma), in Terrebonne Parish, Louisiana on June 25, 2015; and
4. 100% of immovable property owned by John Stewart, situated at Lot 40 Block B Mechanicville (124 Banks Avenue, Houma), in Terrebonne Parish, Louisiana on June 24, 2014; and
5. 100% of immovable property owned by L P R, L.L.C., situated at 60’ Front Lot 6 Block 3 John Boudreaux Subdivision (198 Boudreaux Street, Houma), in Terrebonne Parish, Louisiana on June 24, 2014; and
6. 100% of immovable property owned by Dwayne and Jill Thibodaux, situated at Lot 11 Block 2 Addendum 1 Ordoyne Subdivision (275 Fieldcrest Drive, Thibodaux), in Terrebonne Parish, Louisiana on June 25, 2015; and

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7. 100% of immovable property owned by Byrd & Byrd, Inc., situated at Lot 6 Block 8 Addendum 3 Belleview Place (302 Jackson Street, Houma), in Terrebonne Parish, Louisiana on June 25, 2015; and

8. 100% of immovable property owned by Lillie Carter Mitchell, situated at Lot 23 Boardville (414 Louise Street, Houma) in Terrebonne Parish, Louisiana on June 24, 2014; and

9. 100% of immovable property owned by Gladys Stewart Trosclair, situated at 60 x 167' Lot on Naquin Street, bounded on the north by William Thomas and bounded on the south by John L. Williams (418 Naquin Street, Houma), in Terrebonne Parish, Louisiana June 15, 2016; and

10. 100% of immovable property owned by the Estate of Edward Morgan, situated at Lot 7 Block 11 Addendum 1 Boykin Subdivision (409 Priscilla Street, Houma), in Terrebonne Parish, Louisiana on June 15, 2016; and

11. 100% of immovable property owned by the Estate of Herbert Brown, situated at Lot 43 Block 1 Gus Walker Subdivision (315 Stovall Street, Houma), in Terrebonne Parish, Louisiana on June 15, 2016; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed on the Properties without redemption; and

WHEREAS, on June 24, 2014 and June 25, 2015, by virtue of Ordinance Nos. 8972, 8996, and 8935, Terrebonne Parish Council declared all of the above Properties, except for those in paragraphs 9, 10, and 11, as surplus and no longer needed for public use; and

WHEREAS, to date, the Terrebonne Parish Consolidated Government has been unable to sell the said surplus Properties in accordance with Louisiana law; and

WHEREAS, TPCG now further wishes to declare the certain properties described in paragraphs 9, 10, and 11, above, surplus and not needed for a public purpose and to dispose of said property in accordance with LA. R.S. 47:2205, *et seq.*; and

WHEREAS, Options for Independence (“Non-Profit”), has expressed interest in acquiring all of the Properties described herein for use in the Federal Home Loan Bank Program in Terrebonne Parish, a program designed to use Federal Home Loan Bank funds to revitalize communities by eliminating the blight of vacant property and increase the availability of affordable rental housing for low to moderate income persons; and

WHEREAS, TPCG finds that donating the Properties to the non-profit corporation to facilitate additional affordable housing in Terrebonne Parish serves a public purpose, that any expenditure or transfer of public funds according to the terms of the proposed cooperative endeavor, taken as a whole, is not gratuitous, and that Terrebonne Parish has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer; and

WHEREAS, TPCG desires to donate the Properties to Non-Profit for those purposes, provided the Non-Profit perform any and all notice and filing requirements set forth by Louisiana law regarding the transfer of adjudicated property; and

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that:

SECTION I

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The following described properties adjudicated to the Terrebonne Parish Consolidated Government are hereby declared surplus and no longer needed for public use:

- (1) 60 X 167' LOT ON NAQUIN STREET. BOUNDED NORTH BY WILLIAM THOMAS. BOUNDED SOUTH BY JOHN L. WILLIAMS, ETALS (418 NAQUIN ST), (PARCEL # 25604), WITH OWNER OF RECORD GLADYS STEWART TROSCLAIR.
- (2) LOT 7 BLOCK 11 ADDEN. 1 BOYKIN SUBD. (409 PRISCILLA ST), (PARCEL # 23396), WITH OWNERS OF RECORD EDWARD MORGAN (ESTATE).
- (3) LOT 43 BLOCK 1 GUS WALKER SUBD. (315 STOVALL ST), (PARCEL # 18892), WITH OWNER OF RECORD HERBERT BROWN (ESTATE).

SECTION II

The Parish President is hereby authorized to execute and enter into and enforce a cooperative endeavor agreement with Non-Profit to facilitate the donation and transfer of the following Properties to the Non-Profit, and that the Parish President is hereby authorized to execute and enter into and enforce a donation of said Properties to the Non-Profit upon the Non-Profit's satisfactory performance of the cooperative endeavor agreement in accordance with the terms contained in that agreement, a copy of which is attached hereto, subject to legal departments approval:

- (1) Lot 10 Block 2 Horace J. Authement Subdivision, conveyance book 2158/522; together with all the buildings and improvements thereon, and all rights, ways, privileges, and servitudes thereunto belonging or in anywise appertaining.

Bearing a municipal address of 305 Authement Street, Houma, Louisiana 70363, Terrebonne Parish. (Tax Account #A03C-26206).

Being the same property acquired by Donor through adjudication at tax sale registered June 25, 2015, at Terrebonne Parish COB 2427, Page 540, Entry No. 1483260.

- (2) Lot 15 block 1 Horace J. Authement Subdivision, conveyance book 1803/190; together with all buildings and improvements thereon, and all rights, ways, privileges, and servitudes thereunto belonging or in anywise appertaining.

Bearing a municipal address of 316 Authement Street, Houma, Louisiana 70363, Terrebonne Parish. (Tax Account #R03C-19259-100).

- (3) Lot 9 Block C Mechanicville, conveyance book 274/609; together with all buildings and improvements thereon, and all rights, ways, privileges, and servitudes thereunto belonging or in anywise appertaining.

Bearing a municipal address of 117 Banks Avenue, Houma, Louisiana 70363, Terrebonne Parish. (Tax Account #R03C-19747-100).

Being the same property acquired by Donor through adjudication at tax sale registered June 25, 2015, at Terrebonne Parish COB 2427, Page 489, Entry No. 1483243.

- (4) Lot 40 Block B Mechanicville, conveyance book 22/175; together with all buildings and improvements thereon, and all rights, ways, privileges, and

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servitudes thereunto belonging or in anywise appertaining.

Bearing a municipal address of 124 Banks Avenue, Houma, Louisiana 70363, Terrebonne Parish. (Tax Account #R03C-25184-100).

Being the same property acquired by Donor through adjudication at tax sale registered June 24, 2014, at Terrebonne Parish COB 2381, Page 525, Entry No. 1456848.

- (5) 60' front lot 6 block 3 John Boudreaux Subdivision, conveyance book 2381/477; together with all buildings and improvements thereon, and all rights, ways, privileges, and servitudes thereunto belonging or in anywise appertaining.

Bearing a municipal address of 198 Boudreaux Street, Houma, Louisiana 70363, Terrebonne Parish. (Tax Account #R03C-25810-100).

Being the same property acquired by Donor through adjudication at tax sale registered June 24, 2014, at Terrebonne Parish COB 2381, Page 477, Entry No. 1456832.

- (6) Lot 11 Block 2 Addendum 1 Ordoyne Subdivision; together with all buildings and improvements thereon, and all rights, ways, privileges, and servitudes thereunto belonging or any anywise appertaining.

Bearing a municipal address of 275 Fieldcrest Drive, Thibodaux, Louisiana 70301, Terrebonne Parish.

Being the same property acquired by Donor through adjudication at tax sale registered June 10, 2015, at Terrebonne Parish COB 2427, Page 471.

- (7) Lot 6 Block 8 Addendum 3 Belleview Place, conveyance book 2334/686; together with all buildings and improvements thereon, and all rights, ways, privileges, and servitudes thereunto belonging or in anywise appertaining.

Bearing a municipal address of 302 Jackson Street, Houma, Louisiana 70363, Terrebonne Parish. (Tax Account #R03C-22909-100).

Being the same property acquired by Donor through adjudication at tax sale registered June 25, 2015, at Terrebonne Parish COB 2427, Page 483, Entry No. 1483241.

- (8) Lot 23 Boardville, conveyance book 2381/504; together with all buildings and improvements thereon, and all rights, ways, privileges, and servitudes thereunto belonging or in anywise appertaining.

Bearing a municipal address of 414 Louise Street, Houma 70363, Terrebonne Parish. (Tax Account #R03C-23316-100).

Being the same property acquired by Donor through adjudication at tax sale registered June 24, 2014, at Terrebonne Parish COB 2381, Page 504, Entry No. 1456841.

- (9) 60 x 167' Lot on Naquin Street. Bounded to the north by William Thomas. Bounded on the south by John L. Williams, et als; together with all buildings and improvements thereon, and all rights, ways, privileges, and servitudes thereunto belonging or in anywise appertaining.

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Bearing a municipal address of 418 Naquin Street, Houma, Louisiana 70360, Terrebonne Parish. (Tax Account #R03C-25604-100).

Being the same property acquired by Donor through adjudication at tax sale registered June 22, 2016, at Terrebonne Parish COB 2464, Page 22, Entry No. 1509950.

- (10) Lot 7 Block 11 Addendum 1 Boykin Subdivision; together with all buildings and improvements thereon, and all rights, ways, privileges, and servitudes thereunto belonging or in anywise appertaining.

Bearing a municipal address of 409 Priscilla Street, Houma, Louisiana 70360, Terrebonne Parish. (Tax Account #R03C-23396-100)

Being the same property acquired by Donor through adjudication at tax sale registered June 22, 2016, at Terrebonne Parish COB 2463, Page 824, Entry No. 1509925.

- (11) Lot 43 Block 1 Gus Walker Subdivision; together with all buildings and improvements thereon, and all rights, ways, privileges, and servitudes thereunto belonging or in anywise appertaining.

Bearing a municipal address of 315 Stovall Street, Houma, Louisiana 70364, Terrebonne Parish. (Tax Account #R03C-18892-100).

Being the same property acquired by Donor through adjudication at tax sale registered June 23, 2016, at Terrebonne Parish COB 2464, Page 339, Entry No. 1510125.

SECTION III

The Non-Profit shall be solely responsible for compliance with La. R.S. 47:2206 regarding notification to tax sale parties for redemption purposes, La. R.S. 47:2208 regarding the recordation of affidavits necessary to erase encumbrances after the transfer, and any other legal procedures to ensure proper title. Terrebonne Parish Consolidated Government has not and will not perform these requirements. Terrebonne Parish Consolidated Government encourages the Non-Profit to consult legal counsel regarding Louisiana law on adjudicated property.

SECTION IV

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION V

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION VI

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid over for two weeks, was voted upon as follows:

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THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 24th day of July 2019.

The Chairwoman recognized the public for comments on the following:

E. A proposed ordinance to amend the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Houma Downtown Development, \$42,514
- II. General Fund-OEP, \$750
- III. Drainage, \$30,000.

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. G. Michel, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY
SECONDE BY: MR. S. TROSCLAIR

ORDINANCE NO. 9076

AN ORDINANCE TO AMEND THE 2019 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. HOUMA DOWNTOWN DEVELOPMENT, \$42,514
- II. GENERAL FUND-OEP, \$750
- III. DRAINAGE, \$30,000

SECTION I

WHEREAS, the Downtown Development Board has received State Revenue Sharing from Hotel/Motel Tax in the amount of \$42,514, for the 2019 year, and

WHEREAS, the Hotel/Motel Tax has been allocated by the Downtown Development Board for beautification and operations of the Folklife Cultural Museum and to help maintain the existing buildings, parks and the Court Square in the Historic District, as well as advertising to market Houma's Historic District attractions.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the 2019 Adopted

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Budget be amended to adjust various Downtown Development Corporation Accounts.
(Attachment A)

SECTION II

WHEREAS, the Office of Emergency Preparedness has received a \$750 donation from Magellan Pipeline, and

WHEREAS, the donation will be put into the Operating Supplies account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget be amended for the donation from Magellan Pipeline. (Attachment B)

SECTION III

WHEREAS, funding is needed for the labor and material for an access road to the South Ellendale pump site, and

WHEREAS, the funding source is from the Parishwide Drainage Construction Fund for \$30,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and the 5-Year Capital Outlay Budget be amended for the Drainage Fund. (Attachment C)

SECTION IV

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 24th day of July 2019.

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ATTACHMENT A - Houma Downtown Development

	2018		
	Adopted	Change	Amended
State-Hotel/Motel Tax Share	(105,047)	(42,514)	(147,561)
DDC/Folk Salaries-Allocated	(15,501)	2,500	(13,001)
DDC/Folk Operating Supplies	31,655	12,500	44,155
DDC/Folk Contract Services	61,502	5,014	66,516
DDC/Folk Advertising	22,225	5,000	27,225
DDC/Folk Special Events	54,897	15,000	69,897
DDC/Folk Travel & Training	7,937	2,500	10,437

ATTACHMENT B - General Fund-OEP

	2019		
	Adopted	Change	Amended
Donations-Emergency Preparedness	-	(750)	(750)
Operating Supplies	23,567	750	24,317

ATTACHMENT C - Drainage

	2018		
	Adopted	Change	Amended
Contractor's Repairs	300,000	10,000	310,000
Gravel, Sand, Dirt & Shells	70,000	20,000	90,000
Transfer from P/W Drainage Constr	(100,000)	(30,000)	(130,000)
Transfer to Drainage Fund	100,000	30,000	130,000
Bayou Black Pump Station	12,102,135	(30,000)	12,072,135

Mr. G. Michel moved, seconded by Mr. D. J. Guidry, "THAT the Council return to the regular order of business."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Council Member S. Trosclair led a discussion regarding the maintenance of utility poles across Terrebonne Parish. He gave a brief presentation regarding multiple utility poles that had not been repaired completely and shared his concerns for the incomplete repairs becoming hazardous during a storm event and potential confusion regarding utility pole ownership and responsibility for relocating utility cables when replacing said poles. He then suggested that Council action could be warranted to establish timelines for pole replacements and utility relocations should they not be completed in a timely fashion.

The Chairwoman recognized Mr. Joe Tichelli, SLECA General Manager, and Matt Peters, SLECA Operations Superintendent, who explained SLECA's policy for notifying

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utility companies by mail when a utility pole has been replaced and their utility lines require relocating to the new pole. Mr. Peters stated that SLECA would not transfer other companies' utility lines due to risk of damaging the utility lines and other concerns.

Upon Council Member G. Michel's request, Mr. Peters clarified that follow-up calls are made regarding a replaced utility pole to those other utility companies with services on the pole then stated that some companies require additional time to transfer their utility lines and allow SLECA to complete the pole replacement. Mr. Michel then suggested that the primary pole owners could contact the Parish after a time limit has passed and allow the Parish to contact those companies regarding transferring their utility lines.

The Chairwoman recognized Mr. Michael Ruffin, AT&T Regional Manager, and Levar Greenhouse, AT&T Construction Area Manager, who explained AT&T's policy of utilizing the National Joint Utilities Notification System (NJUNS) for reporting and maintaining utility poles with other service providers.

The Chairwoman recognized Ms. Deanna Lafont, Entergy representative, who confirmed that Entergy also utilizes NJUNS for reporting and maintaining utility poles with other service providers. She then stated that Entergy also does not transfer the utility lines of other companies due to potential risks of damage and other concerns then stated that response times for completing a utility pole replacement will vary depending on the companies using the pole and other factors.

A discussion ensued relative to the time required to fully complete a pole replacement within a timely manner and the potential for delays when completing larger replacement or construction projects in coordination with other utility companies.

Council Member J. Navy suggested that the assessment for potential risks due to tree limbs for utility poles could be improved and that the agreements between TPCG and the local utility companies be reviewed for potential improvement in communication and cooperation.

The Chairwoman recognized Mr. Julius Hebert, Parish Attorney, who suggested that the agreements could be reviewed alongside Public Service Commission statutes regarding pole attachments to include greater detail with penalty provisions or authority over poles should there be a delay of service.

Council Member J. Navy asked that Administration continues working with the utility companies to develop a cohesive plan or procedure to address the issues surrounding the utility poles and their replacements as both pre-emptive and continuing safety measures for the people of Terrebonne Parish.

Council Member D. J. Guidry suggested that the tree-trimming companies used for maintaining vegetation around the utility lines consider clearing not only the electrical lines but also all of the other lines as well in order to better prevent outages should a tree or tree limb be in danger of falling and disconnecting a pole from a lower line. He then suggested that the utility companies could coordinate and jointly utilize those tree-trimming companies in order to better maintain their utility lines.

Council Member A. Marmande shared some of his experiences in addressing problem utility poles in the past and commended those local utility companies who addressed power outages in District 7 during and after Hurricane Barry.

Council Member C. Duplantis-Prather suggested a color-coding system could assist in identifying utility pole ownership and shared her concerns with delayed response times in restoring power to affected residents. Mr. Greenhouse explained that all new poles are labeled with a company marking for easier identification but that deterioration due to weather could cause issues over time.

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Council Member D. W. Guidry, Sr. shared some of his concerns on excessive tree trimming with regards to clearing utility lines then suggested that all of the utility companies have a representative on location at the Emergency Operations Center during a severe storm event to better coordinate efforts and maintain power for all residents. He then suggested that better prioritization could be given to areas based on the duration of outages.

Council Member G. Michel shared some of his experiences regarding power outages during Hurricane Barry and shared his appreciation for the quality of communication he received from the local utility companies.

Council Member S. Dryden shared some of his concerns regarding notifications via the Entergy mobile application and suggested that the application be reviewed for clarity.

Upon Council Member J. Navy's request, Mr. Ernest Brown, TPCG Utilities Director, confirmed that the Parish has a tree-cutting contract within city limits and within a ten-foot right-of-way on TPCG utility lines. He then confirmed that TPCG employees are not allowed to operate on private property with regards to utility lines.

The Chairwoman reiterated the suggestion for having representatives for all utility companies being present at the Emergency Operations Center when it is in effect and then suggested including the service providers not present at the meeting to also be including in future discussion as well. She then suggested that the Council review the Public Services Commission's statutes to determine what measures the Council has access to with regards to utility companies then encouraged greater communication and preparation be done to better prepare the Parish for potential severe weather events in the future.

The Chairwoman recognized Mr. Joshua Joachim, Louisiana Regional CEO of the American Red Cross, who gave a brief presentation on the impacts and services provided to Terrebonne Parish residents over the past year and in relation to Hurricane Barry. He then gave a brief overview of the procedure followed by the American Red Cross for determining damages and those residents in need of goods or services.

Several Council Members shared some concerns for a lack of knowledge regarding the Red Cross' presence in the area during Hurricane Barry then shared their resolve to spread the information for the Red Cross to better serve Terrebonne Parish should an emergency event occur in the future.

Council Member A. Marmande shared his concerns for long-standing debris and its effects on local levees and shared his appreciation for the agreement to keep levees clean and structurally sound.

(*RESOLUTION VOTED ON AFTER DISCUSSION)

OFFERED BY: MR. S. TROSCLAIR
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 19-255

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT WITH THE TERREBONNE LEVEE & CONSERVATION DISTRICT TO FACILITATE THE REMOVAL AND DISPOSAL OF DEBRIS FROM TLCD'S LEVEES IN RESPONSE TO HURRICANE BARRY

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WHEREAS, LA R.S. 33:1324, also known as the Local Services Act, provides that any parish or political subdivision of the state may make agreements between or among themselves to engage jointly in the improvement of any public project or improvement provided that at least one of the participants to the agreement is authorized under a provision of law to perform such activity for completion of the undertaking; and

WHEREAS, TLCD has been granted by the Louisiana Legislature certain rights, powers, and duties, including but not limited to establishing, constructing, operating, or maintaining flood control works, as they relate to hurricane protection, tidewater flooding, saltwater intrusion, and conservation, in addition to the authority to establish flood control, adequate drainage relating to tidal or riverine flooding, and water resources development including but not limited to construction of reservoirs, diversion canals, gravity and pump drainage systems, erosion control measures, and marsh management, and all other rights, powers and duties provided by law; and

WHEREAS, TPCG is a Home Rule Charter local government and is granted the liberally construed “right and authority to exercise any power and perform any function necessary, requisite or proper for the management of its affairs” and “to promote, protect, and preserve the general welfare, safety, health, peace and good order of the parish,” not denied by the Charter, by general law, or inconsistent with the Constitution, per Louisiana Constitution Articles VI §§ 5-6 and Terrebonne Parish Charter Sections 1-01, 1-05, 1-06, and 8-08; and

WHEREAS, Hurricane Barry made landfall just west of Terrebonne Parish, causing storm surges to rise onto the levees in Terrebonne Parish; and

WHEREAS, in the aftermath of the Hurricane, the rising waters subsided, leaving behind debris on the levees owned and operated by the Terrebonne Levee & Conservation District (TLCD);

WHEREAS, TLCD has requested assistance from Terrebonne Parish Consolidated Government to utilize the TPCG’s resources for the removal and disposal of debris left behind on TLCD levees by Hurricane Barry; and

WHEREAS, TPCG’s debris monitor, Thompson Consulting Services, LLC, advises that TPCG may utilize its debris management and removal contractors for the work provided there is an enabling agreement between TLCD and TPCG; and

WHEREAS, Terrebonne Parish Consolidated Government wishes to assist Terrebonne Levee & Conservation District in this regard to serve the best interest of Terrebonne Parish Citizens; and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that Parish President Gordon E. Dove be and is hereby authorized to enter into an intergovernmental agreement with Terrebonne Levee & Conservation District on behalf of TPCG to provide TLCD with assistance in removing and disposing of debris from the TLCD levees left in the aftermath of Hurricane Barry; and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be and are hereby authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

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ABSENT: J. Navy.

The Chairwoman declared the resolution adopted on this the 24th day of July 2019.

The Chairwoman recognized Judge Juan Pickett and former Judge Jude Fanguy who were in the audience for the evening's proceedings.

The Chairwoman recognized Mr. Victor McElroy, Cocodrie resident, who shared his experiences and concerns regarding Entergy and ongoing power outages in the Cocodrie area and the power outages that were a result of Hurricane Barry.

Mr. G. Michel moved, seconded by Mr. D. J. Guidry, "THAT Mr. McElroy's time to speak be extended by one minute."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. McElroy suggested that Entergy could consider updating and upgrading the local infrastructure and shared his concerns for the time required to respond to outages in the area.

Council Member D. J. Guidry shared his experiences with similar issues in the area and thanked Mr. McElroy for bringing attention to his concerns.

The Chairwoman recognized Mr. Newell Bergeron, Gouaux Avenue resident, who shared his experiences seeking assistance with the one-way section of Gouaux Avenue then shared his concerns for potential accidents due to traffic utilizing the avenue from the wrong direction. He suggested that the 200 block of Gouaux Avenue could be designated as a two-way in order to help prevent these issues.

Council Member C. Duplantis-Prather stated that the Council would coordinate the Public Works Director and Parish Manager to investigate if any improvements could be made for the traffic conditions and other concerns for Gouaux Avenue.

The Chairwoman recognized Mrs. Leigh Ann Raab, American Foundation for Suicide Prevention, who gave a brief report on suicides in Louisiana and the services provided by the Louisiana chapter of the foundation. She then announced that there would be the 4th Annual Bayou Region "Out of the Darkness" Walk fundraiser at Peltier Park in Thibodaux, LA on November 16, 2019 and asked that the Council spread greater awareness of the free event and encourage all members of the public to attend.

Council Member C. Duplantis-Prather shared some of her experiences involving suicides then suggested methods for reducing the risk of suicides in everyday life. She then shared her resolve to bring awareness of the event in Thibodaux and her appreciation for the foundation for their work to preventing suicides in Louisiana.

The Chairwoman shared some of her concerns regarding suicides and shared support for bringing greater awareness of the event and the services provided by the foundation.

The Chairwoman called for a report on the Public Services Committee meeting held on 7/22/19, whereupon the Committee Chairman rendered the following:

PUBLIC SERVICES COMMITTEE

JULY 22, 2019

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The Chairman, Dirk J. Guidry, called the Public Services Committee meeting to order at 5:56 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member C. Duplantis-Prather and the Pledge of Allegiance led by Committee Member A. Marmande. Upon roll call, Committee Members recorded as present were: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel and S. Dryden. Committee Member J. Navy was recorded as absent. A quorum was declared present.

OFFERED BY: MR. G. MICHEL
SECONDED BY: MS. C. DUPLANTIS-PRATHER

RESOLUTION NO. 19-256

A resolution authorizing the Parish President to sign the Weatherization Assistance Program contract between Louisiana Housing Corporation (LHC) and Terrebonne Parish Consolidated Government.

WHEREAS, the contract amount of \$191,891.00 is available to the Terrebonne Parish Consolidated Government for a period of July 1, 2019 through June 30, 2020.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Gordon E. Dove, to sign and submit the Weatherization Assistance Program Contract.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Gordon E. Dove, to execute any and all grant agreements, certifications, amendments, modifications, and all documents necessary between Terrebonne Parish Consolidated Government and the Louisiana Housing Corporation for the enactment of this contract.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: J. Navy and A. Williams.

The Chairman declared the resolution adopted on this the 22nd day of July 2019.

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OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 19-257

**A RESOLUTION TO APPROVE K&B MACHINE WORKS, LLC FOR
PARTICIPATION IN THE INDUSTRIAL TAX EXEMPTION PROGRAM
AT TERREBONNE PARISH, LOUISIANA**

WHEREAS, Article 7, Section 21(F) of the Louisiana Constitution provides for the Board of Commerce and Industry (“BCI”), with the approval of the Governor, to approve contracts for the exemption of ad valorem taxes of a new manufacturing establishment or an addition to an existing manufacturing establishment, on such terms and conditions as the board, with the approval of the Governor, deems in the best interest of the state; and

WHEREAS, K&B Machine Works, LLC has applied for an Industrial Tax Exemption (“ITE”), which has been approved by the BCI, and thus been granted an Exemption Contract signed by Governor John Bell Edwards; and

WHEREAS, Governor Edwards, through Executive Orders JBE 16-26 and 16-73, as amended, has set forth the conditions for his approval of ITE contracts, and affirmed that those conditions are in the best interest of the State of Louisiana; and

WHEREAS, Executive Order JBE 16-26 and 16-73, as amended, provides that ITE contracts should be premised upon job and payroll creation at new or expanded manufacturing plants or establishments, or upon showing that investment in modernization of the facility represents a compelling basis for retention of jobs and that the percentage of exemption from ad valorem taxes, and length of the contract for such exemption are based upon economic benefit in accordance with guidance received from the Secretary of Economic Development and concurred by the Terrebonne Parish Council, Terrebonne Parish School Board and Terrebonne Parish Sheriff; and

WHEREAS, Executive Order JBE 16-26 and 16-73, as amended, further requires that this Parish Council, together with the other required local government entities signify consent to the terms of the exemption by resolution and the sheriff of this parish shall signify consent to the terms of the exemption by letter; and

WHEREAS, K&B Machine Works, LLC has undertaken an addition/expansion to its CNC Machining/Milling Workcenters and associated tooling at its full-service machining enterprise that services the oil/gas and aerospace industries in Terrebonne Parish with associated new direct jobs and payroll resulting; and

WHEREAS, Louisiana Department of Economic Development and the Louisiana Board of Commerce and Industry have approved the aforementioned project, issued a contract signed by the Governor and have conveyed the same to this Parish Council, and thus this matter is now ready for a determination of approval of this Parish Council as required by JBE 16-26 and 16-73, as amended; and,

WHEREAS, the Terrebonne Parish Council, in consideration of JBE 16-26 and 16-73, as amended, and in accordance with Louisiana Administrative Code §501, et seq., Louisiana Revised Statutes 47:1703 and 47:4311, et seq., finds the project, contract, as proposed attached hereto, to be acceptable; and

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NOW THEREFORE, BE IT RESOLVED, upon consideration of the foregoing and the public discussion held this day that the Terrebonne Parish Council finds that K&B Machine Works, LLC has presented compelling evidence that as a result of the completed investment of \$1,449,826.00 for which the exemption is being sought, and has created and will retain 37 manufacturing jobs at an annual payroll of at least \$2,648,497.00 in addition to its 163 previously existing jobs, approves the terms of the Industrial Tax Exemption contract between the State of Louisiana, the Louisiana Department of Economic Development, and K&B Machine Works, LLC with respect to the manufacturing plant located in Terrebonne Parish, Louisiana.

Terms: Exemption Contract for ad valorem taxes exemption at 80% for 5 years and an 80% exemption for the 5-year renewal Exemption Contract, subject to the company's compliance with and performance of the company's objectives considered as to the renewal.

Failure to satisfy 90% of either or both the company's required annual jobs and payroll as attached may result in reconsideration of the terms of the exemption or the opportunity for renewal of the initial five-year exemption.

This Terrebonne Parish Council hereby approves the Industrial Tax Exemption Contract between the between the State of Louisiana, the Louisiana Department of Economic Development, and K&B Machine Works, LLC.

THEREFORE, BE IT FURTHER RESOLVED by the Parish Council, that a copy of this resolution shall be forwarded to the Louisiana Department of Economic Development.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis-Prather and J. Navy.

The Chairman declared the resolution adopted on this the 22nd day of July 2019.

* * * * *

Mr. Scott Hebert, Risk Manager of K & B Industries, addressed the Public Services Committee relative to the aforementioned tax exemption program. He stated that K & B Industries is in the process of boosting their aerospace program and the Industrial Tax Exemption Program helps with this endeavor by allowing their company to partnership with area technical colleges, such as Fletcher Technical Community College.

Committee Member A. Williams commended Mr. Hebert and K & B Industries for the numerous investments and work incentives that they have fostered throughout Terrebonne Parish; stating that the industrial tax exemption programs gives companies the opportunity to provide families with a "living" wage.

Committee Member G. Michel and Committee Chairman D. J. Guidry expressed their thanks and appreciation to Mr. Hebert and K & B Industries for the work that they have done throughout the parish.

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OFFERED BY: MS. A. WILLIAMS
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 19-258

A resolution authorizing a design waiver to the LaDOTD design standards in order to mitigate Right-of-Way acquisitions, State Project No. H.011533, Hanson Canal Bridge Replacement, Parish Project No. 19-BRG-19, Terrebonne Parish, Louisiana.

WHEREAS, the LaDOTD requires the existing roadway embankment to have a specified foreslope, and

WHEREAS, a shorter foreslope would reduce the quantity of Right-of Way required, and

WHEREAS, it is desirous of the Terrebonne Parish Consolidated Government to minimize costs related to this project, and

WHEREAS, the design waiver will mitigate Right-of-Way acquisition costs, and

WHEREAS, the Terrebonne Parish Administration supports this request for this design exception, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, determines that the Design Waiver for the project are acceptable to the Terrebonne Parish Council. The Terrebonne Parish Council hereby requests the waiver to the recommended design standards and guidelines be made by LaDOTD when the project is constructed.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis-Prather and J. Navy.

The Chairman declared the resolution adopted on this the 22nd day of July 2019.

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OFFERED BY: MR. A. MARANDE
SECONDED BY: MS. C. DUPLANTIS-PRATHER

RESOLUTION NO. 19-259

A resolution providing approval of Amendment No. 3 to the Engineering Agreement for Parish Project No. **17-DRA-42, Bayou Terrebonne Drainage Improvements Project**, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering agreement with GIS Engineering, L.L.C. dated November 1, 2017, recordation number 1545714, for the Bayou Terrebonne Drainage Improvements Project identified as Parish Project 17-DRA-42, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the Terrebonne Parish Consolidated Government is desirous of continuing the design for this project, and

WHEREAS, a private entity has agreed to donate land in the Ouisqui Bayou Swamp, and

WHEREAS, the donation is essential to the project as the Bayou Cane Pump Station will discharge into the swamp, which will serve as a detention area, and

WHEREAS, GIS will perform a property survey and appraisal to complete the donation of the property, and

WHEREAS, to perform this task, the basic services portion of the agreement will decrease by \$59,190.00, and

WHEREAS, this above work will increase the additional services section by \$219,190.00.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 3 to the Engineering Agreement for an increase of \$160,000.00, and authorizes Parish President Gordon E. Dove to execute this Amendment No. 3 to the Engineering Agreement for the Bayou Terrebonne Drainage Improvements Project Parish Project No. 17-DRA-42, with GIS Engineering, LLC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: J. Navy.

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The Chairman declared the resolution adopted on this the 22nd day of July 2019.

* * * * *

OFFERED BY: MS. C. DUPLANTIS-PRATHER
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 19-260

A resolution authorizing the execution of Change Order No. 6 for the Construction Agreement for Parish Project No. 15-LEV-27, Six Foot Ditch Levee Improvements, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government awarded the construction to Low Land Construction Co., Inc., for Parish Project No. 15-LEV-27, Six Foot Ditch Levee Improvements, Terrebonne Parish, Louisiana, and

WHEREAS, the Parish is desirous of completing the construction of the Six Foot Ditch Levee, and

WHEREAS, the project has been completed to an approximate 4 ft elevation, and

WHEREAS, the Contractor experienced rain and wet conditions throughout the project, and

WHEREAS, the Contractor requested an additional 24 calendar days due to inclement and wet weather conditions, and

WHEREAS, this change order will only increase the contract by an additional Twenty-Four (24) calendar days as a result of Change Order No. 6, and

WHEREAS, Change Order No. 6 had been recommended by the Engineer, Providence Engineering and Design, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 6 to the construction agreement with Low Land Construction Co., Inc. for Parish Project No. 15-LEV-27, Six Foot Ditch Levee Improvements, Terrebonne Parish, Louisiana, for an increase of Twenty-Four (24) calendar days to the project, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Providence Engineering and Design, LLC.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 22nd day of July 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JULY 24, 2019

OFFERED BY: MS. C. DUPLANTIS-PRATHER
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 19-261

A resolution authorizing the execution of Change Order No. 7 for the Construction Agreement for Parish Project No. 15-LEV-27, Six Foot Ditch Levee Improvements, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government awarded the construction to Low Land Construction Co., Inc., for Parish Project No. 15-LEV-27, Six Foot Ditch Levee Improvements, Terrebonne Parish, Louisiana, and

WHEREAS, the Parish is desirous of completing the construction of the Six Foot Ditch Levee, and

WHEREAS, the project has been completed to an approximate 4 ft elevation, and

WHEREAS, the Contractor experienced rain and wet conditions throughout the project, and

WHEREAS, the Contractor requested an additional 13 calendar days due to inclement and wet weather conditions, and

WHEREAS, this change order will only increase the contract by an additional Thirteen (13) calendar days as a result of Change Order No. 7, and

WHEREAS, Change Order No. 7 had been recommended by the Engineer, Providence Engineering and Design, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 7 to the construction agreement with Low Land Construction Co., Inc. for Parish Project No. 15-LEV-27, Six Foot Ditch Levee Improvements, Terrebonne Parish, Louisiana, for an increase of Thirteen (13) calendar days to the project, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Providence Engineering and Design, LLC.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: J. Navy.

The Chairman declared the resolution adopted on this the 22nd day of July 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL
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Mr. A. Marmande moved, seconded by Mr. G. Michel, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: J. Navy.

The Chairman declared the motion adopted and the meeting was adjourned at 6:05 p.m.

Dirk J. Guidry, Chairman

Tammy E. Triggs, Minute Clerk

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT the Council accept and ratify the minutes of the Public Services Committee meeting held on 7/22/19."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Budget and Finance Committee meeting held on 7/22/19, whereupon the Committee Chairman, noting that ratification of minutes calls public hearings on August 14, 2019 at 6:30 p.m., rendered the following:

BUDGET & FINANCE COMMITTEE

JULY 22, 2019

The Vice-Chairwoman, C. Duplantis-Prather, called the Budget & Finance Committee meeting to order at 6:09 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member D. W. Guidry, Sr. and the Pledge of Allegiance led by Committee Member S. Dryden. Upon roll call, Committee Members recorded as present were: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel and S. Dryden. Committee Member J. Navy was recorded as absent. A quorum was declared present.

The Vice-Chairwoman read aloud a memo from Committee Member J. Navy explaining that his absence from tonight's proceedings is due to a family matter.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JULY 24, 2019

OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 19-262

A resolution authorizing the Parish President to contract with Premier Catering and Events, Inc. for Dining Facilities and Catering Services in Support of Emergency Operations, and

WHEREAS, proposals were received by the Terrebonne Parish Consolidated Government (TPCG) on May 13, 2019 for RFP 18-OEPEMG-10 Dining Facilities and Catering Services in Support of Emergency Operations, and

WHEREAS, after careful review by Angela Guidry, Purchasing Manager, and Earl Eues, Director of the Office Homeland Security and Emergency Preparedness, it has been determined that the proposal of Premier Catering and Events Inc., is the most advantageous to the TPCG, and

WHEREAS, The initial term of any contract resulting from this RFP will extend for a period of one (1) year and be subject to two (2) additional one (1) year extensions provided there is no change in the terms, conditions, specifications and pricing structure.

WHEREAS, Parish Administration concurs with the recommendation that the pre-positioned contract for Dining Facilities and Catering Services in Support of Emergency Operations be awarded to Premier Catering and Events, Inc. as per attached documents, and

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be accepted and hereby authorized to contract with Premier Catering and Events, Inc. for Dining Facilities and Catering Services, and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be hereby authorized to execute all contract documents associated herewith.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: J. Navy.

The Vice Chairwoman declared the resolution adopted on this the 22nd day of July 2019.

MINUTES OF THE TERREBONNE PARISH COUNCIL
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Premiere Catering

Category / Description	Points Available	Points allotted to Proposer:
Approach, Understanding and Response	0-15 Points	15
Operational Understanding and Approach	0-15 Points	15
Qualifications, Experience of Proposer	0-25 Points	25
Qualifications, Experience of Project Team, Project Manager – Key Personnel, Resources and Availability	0-20 Points	20
Price Proposal	0-25 Points	25
TOTAL AVAILABLE	100	100

D. General Information

Premier Catering Events Inc. (PCE) is a regional hospitality group providing food, beverage, full service catering & emergency support services. Operations are supported by a working Corporate Office in Downtown Thibodaux, three retail restaurant locations, located at 541 Corporate Drive in Houma, 900 Country Club Blvd. in Thibodaux, and 600 West Third Street in Thibodaux LA. PCE also maintains an 18,000 square foot warehouse and preparation facility at 1600 Ridgely Road in Thibodaux which supports regional foodservice projects. **Additionally, we have additional contracted mobile equipment, supply vendors and a nationwide network of service providers that can be activated when needed.**

Premier Catering Events Inc. (PCE) is fully capable of the requirements listed in the scope of service provided by the RFP. Understanding ICS and the ability to span from NIMS 1-5 incident recovery allows us to meet TPCG's objectives. Previously and going forward those objectives will be PCE's main order of priority and mission throughout our service. We have performed these services through many emergency events.

We employ a staff of over 200 as well as a contracted response staff of 35. Our Chef's are certified in HACCP, Serve Safe Certified and have developed custom plans for response catering.

OUR COMPANY VISION:

Our vision is to deliver our clients the most complete and well-planned events while encompassing first-class service, quality food and beverage delivery as the region's leading Catering & Event Production Company.

Our staff of service professionals is the forefront of our success. Premier Catering & Events commitment is to complete any task needed to accommodate any request from our guests. Ranging from quaint gatherings to corporate functions, the scope of events we service is unlimited. We partner with our clients to provide them quality and reliable service that makes every event special and worry-free.

We strive to be a regional leader in the event management industry and will deliver solutions for all aspects of each client's event and needs. Our goal is for those planning an event, attendees of an event and members of the community to think of Premier as committed, professional and trustworthy.

OUR COMPANY MISSION:

To exceed client expectations by delivering superior event amenities along with exceptional food and beverage catering all to be executed by a team of service professionals focused on a worry-free event.

E. Qualifications of the Proposer

HISTORICAL BACKGROUND

Dating back to 1992, our companies have a unique concept that has developed over time that caters to many different needs. Rather than a meal, we provide service and an experience that keeps our clients & guests coming back. We pride ourselves in hospitality and exceeding our guests' expectations. In order to achieve this, we take the necessary steps to prepare our staff for their roles. Our expectations are clearly defined through our "Standards of Performance". We are also committed to offering a safe, clean, and prosperous atmosphere to work in with the opportunity for advancement. Working together, sharing knowledge, and caring for our guests needs are responsibilities shared by everyone at Premier Catering & Events.

See Section D "General Information" for information about our physical locations.

See Section G "Qualifications of Project Team" for a resume of Government and other Service

ORGANIZATIONAL TABLE

See section I "Operational Understanding and Approach"

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REFERENCES

Jay York
Enterprise Asset Manager, Danos LLC

Provided turn-key man camp on Shell STCH greenspace (no amenities) site in Houston, Texas following Hurricane Harvey in 2017. Premier Catering & Events Inc. provided site preparation, bunkhouse living space, infrastructure systems and all other living necessities. Provided personnel with three balanced meals per day including beverage service. All completed with accolades from Shell Corporate Real Estate and Safety Teams.

Contact: Jay York, / jay.york@danos.com / 985.219.3373

Joni Bathel
Emergency Restoration Project Manager, Entergy of Louisiana

Provided Services within 8 hours of notice in response to severe weather events in 2015 and 2016. Premier Catering & Events Inc. provided essential personnel with three balanced meals per day including beverage service.

Contact: Joni Bathel / jbathel@entergy.com

Chris Boudreaux
Director, Lafourche Parish EOC

Provided meals within 4 hours of contact for Hurricane Isaac in 2012. Provided Services within 8 hours of notice for a period of five months at Port Commission Office, Port Fourchon, Louisiana (2010). Premier Catering & Events Inc. provided essential personnel with three balanced meals per day including beverage service from a fully contained, stand alone service site.

Contact: Ann Bruno / brunoaf@lafourche.gov / 985-532-8174

Dwayne McGuin
BP / Swift Field Materials Coordinator

Provided over 200,000 meals as well as complete green space base camps and feeding sites for a period of ten months at (4) sites, Port Fourchon, Louisiana (2010). PCE provided client with hard to obtain logistic supplies and resources for a period of two months. PCE provided essential personnel with three balanced meals per day including beverage service from a fully contained, stand alone service sites.

Contact: Dwayne McGuin / mcgudc@bp.com

Charles Calliouet
Former Mayor of City of Thibodaux / 2002 – 2010

Provided City of Thibodaux Essential Personnel emergency meals during Hurricane Gustav Response for a period of 14 days. PCE operated from a fully contained mobile site while the area did not have potable water nor electricity. Meals were served safely and on time.

Contact: Charles Calliouet / 985-446-8333

Angela Guidry
Director of Purchasing, TPCG

Provided TPCG emergency meals with 8 hours' notice during Hurricane Isaac Response for a period of 5 days. PCE demonstrated flexibility in service, delivering meals safely and on time to the EOC Operations Center while servicing the main site at the HTCC.

Grady Verret Resume

Premier Catering & Events Inc. TPCG RFP 2019 DINING FACILITIES AND CATERING SERVICES IN SUPPORT OF EMERGENCY OPERATIONS

Grady D. Verret

1600 Ridgefield Road
Thibodaux, Louisiana 70301
985.446.0075 office
985.446.0707 fax
gradyv@premiercateringonline.com

OBJECTIVES

Accomplished hospitality professional continuing vision for casual food and beverage operations as well as on and off premise catering and foodservice projects through an organizational mission: 'To provide our guests with the best possible food, outstanding service and hospitality in a clean, comfortable atmosphere that all ages can enjoy'.

Skilled though training and experience in logistic supply chain design and management, emergency response management, and business strategic planning.

QUALIFICATIONS

- Shareholder in 8 corporations, all still successfully operating within the local region.
- Skilled in strategic & financial planning, corporate branding and developing operational standards that ensure company success.
- Superior communication skills, easy and consistent interaction with corporate and hourly staff, excellent team building experience.
- Additional capabilities in contract conception & negotiation, profitability tracking, direct sales, and guest relations.
- Overseeing profitable operations and expansion in organization with combined \$6,000,000 in annual sales.

PROFESSIONAL EXPERIENCE

2004 – Present Premier Catering & Events Inc. (formerly Premier Concessions Inc.)
Thibodaux, La.

President and Owner

- Formed separate company to execute contract with NBA franchise New Orleans Hornets for concessions operations in the New Orleans Arena.
- Successfully managed 8 locations at New Orleans Arena for crowds up to 18,500 as well as mobile vendors that accounted for approximately 25% of entire concessions revenue for the 2003, 2004, and 2005 event seasons.
- Named 'Best Partner' in 2004 by Volume Services America / Centerplate Management Team.
- Re branded and established full service catering brand in 2010 developing on and off premise catering standards.
- Developed 'Response Division' of Company specializing in response catering, utilizing contracted industry professionals and affiliate resources.
- Renovated Bayou Country Club to accommodate 300 Guests on premise.
- Opened 60 Seat 'Grady V's American Bistro' at the Bayou Country Club.
- Managed logistics and service for \$8,500,000.00 response operation located in Port Fourchon, Louisiana in response to the BP Deepwater Horizon Oil Spill.

1998 – Present Premier Hospitality Inc. Peppers Pizzeria Thibodaux, La.

President and Owner

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- Used own capital and resources to conceptualize and startup restaurant operations in Historic Downtown Thibodaux Area. Branded New York Style Pizzeria Concept, designed operation for maximum efficiency and superior food product with no outside consultation.
- Managed financial responsibility through the years with annual increase in sales and net profits.
- Developed standardized recipes, standards of operations, proper hiring and retention strategies, staff and management policy and procedure manuals, as well as other material to ensure quality and consistency on a daily basis.
- Named Thibodaux Chamber of Commerce 'Business of The Year' in 2010 and 2003.

2005 – Present Premier One Investments, LLC. Thibodaux, La.

Manager and Owner

- Formed LLC in order to effectively manage current and future real estate holdings and leases for restaurant operations and various investments.
- Obtained Louisiana Go Zone Certification for all real estate holdings that allowed a 50% bonus depreciation on all properties.
- Currently holding approximately \$6,000,000.00 in real estate.

2007 – Present Peppers Pizzeria of Houma Inc. Houma, La.

President and Owner

- Constructed 11,000 square foot location within major retail corridor in Houma, Louisiana. Worked with Architects and General Contractor to ensure established quality standards were met throughout the construction phase.
- Assembled a well trained team of 5 restaurant managers and 80 hourly employees that succeeded in mock services, kept opening timeline, and accommodated opening sales of over \$60,000 per week.
- Established systems to score the effectiveness of 3-unit management team of 12 on a periodic basis.
- Developed a separately located corporate office team to handle payables, supply, goods, & financial audits, and marketing activity that supports successful restaurant operations.

1991 – 2003 Local / Community College Bar Venues Thibodaux, La.

General Manager – Co Owner

- Began Hospitality Career as General Manager of local Nightclub. Served for 2 years prior to gaining ownership stake in re-concept of same location.
- Developed concept that continually evolved through the 1990's with constant profitability through difficult economic times. Concept lasted 8 years prior to re-branding.
- Led development of new brand 'Last Call' Nightclub at same location in 2001. Sales increased to \$20,000 per week average in first two years of business.
- Business continues to operate today in a profitable manner.

1992 - 2002 Heads and Tails Catering Thibodaux, La.

Founder and Co-Owner

- Developed on site catering business that catered to groups of 4000+ guests in an on-site format.
- Handled difficult logistic challenges with professional and profitable results.
- Developed guidelines for equipment and personnel to involve company in disaster related catering services.
- Built strong relationships with client base in the local region that Heads & Tails continues to service today.
- Sales have reached \$1,000,000.00 annually for this successful company that continues to grow.

EDUCATION

- University of New Orleans 1989-1990
 - Coursework towards degree in Business Administration.
- Nicholls State University 1990-1992
 - Major degree coursework in BA & Finance
 - Minor degree coursework in Marketing

AFILIATIONS & ACOMPLISHMENTS

- Pro Management Certified – National Restaurant Association
- Board of Directors – Thibodaux Chamber of Commerce 2003 – 2006
- Small Business of the Year – Thibodaux Chamber of Commerce – 2004, 2010
- Member of Advisory Board – John Folse Culinary Institute – 2009 – Present
- Active Member of Louisiana Restaurant Association 1998 – Present

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G. Qualifications of Project Team

KEY PERSONNEL

Grady Verret – Acting as the Administrative Principal, Grady provides essential oversight develops corporate policies and procedures to facilitate successful deployments. Grady has worked on Emergency Events since 1996.

Cory Poimboeuf – Project Manager
Michael Prehn – Project Manager
Michael Richard – Project Manager

Acting as a Project Managers, these individuals provide guidance and direction for safe operations. Making sound and timely decisions along with technical proficiency in leading our other key personnel is a priority. Ensuring assignments are clear, concise and understood lead to successful deployments. The Project Management Team shares 25+ years of experience in over 15 Emergency Events.

Brent Daigle – Executive Chef
Kevin Calmes – Culinary Consultant

The Culinary Management team ensures that meals are designed for safe, efficient production while providing guest satisfaction and boosting morale during an incident. These individuals design and maintain quality guidelines and oversee emergency catering staff. The Culinary Management Team shares 10+ years of experience in over 10 Emergency Events.

JOB DESCRIPTIONS

See section I "Operational Understanding and Approach"

RESUME OF SERVICE

Our company and project managers have experience in the following partial list of major events;

1996 Texaco Oil Spill - Houma, LA
1998 Bariod Oil Spill - Port Fourchon, LA
2002 Tornado Response - Houma, LA
2004 Hurricane Ivan - Mobile, Alabama
2005 Hurricane Katrina - Gulf Coast
2005 Hurricane Rita - Gulf Coast
2008 Hurricane Gustav - Gulf Coast
2010 BP Deepwater Horizon Spill
2012 Hurricane Isaac State of LA DCFC (14 sites)
2012 Hurricane Isaac – Gulf Coast
2015 Assumption Parish Tornadoes
2016 Assumption Parish Tornadoes
2017 Hurricane Harvey – Houston, TX

A partial list of our emergency response clients and companies serviced;

Entergy of Louisiana LLC
Terrebonne Parish Government
Lafourche Parish Government
State of Louisiana
City of Thibodaux
Louisiana National Guard
Tennessee National Guard
Solid Waste Disposal Inc.
BP North America
ES&H Environmental
Oil Mop (OMI)
Dynamic Industries
O'Briens Response Management
Contracted by Shaw Environmental TAC
Danos, LLC.
Shell Oil / Shell Technology Center

H. Approach, Understanding and Response

COMPLETION OF RESPONSE PLAN

Through our experience, PCE has developed proprietary operating procedures and handbooks for the following areas of service;

- Annual Planning, HSE and Certifications
- Event Activation & Mobilization
- Site Setup and Standards of Service
- Quality Assurance, Client Reporting & Maintenance
- De-Mobilization and Event Recap

Please note these handbooks are proprietary and available upon request

PCE has worked with the TPCG during an Emergency event in 2012 and demonstrated a timely, direct line of communication through verbal, written and electronic methods. Our response plan was flexible and our intention is to be flexible to meet the needs of the TPCG and service the event properly.

I. Operational Understanding & Approach

MOBILIZATION / OPERATIONAL PLAN / ORGANIZATIONAL STRUCTURE

Below is a general outline of organization structure for emergency deployment. Project management and crew size is dependent on response needs and size of groups serviced.

Accounting (3rd Party Auditor) (Bryce Ledet, CPA)

Pending the size & scope of the project, PCE may have a contracted, certified CPA on site daily to manage clerical personnel and certify all project clerical systems and documentation.

Accounting (Internal Clerk)

Pending the size & scope of the project, PCE may have contracted internally provided project clerks to properly account for incoming product, manufacture throughput, and receipt of finished product.

Administrative Principal (Grady Verrot, PCE)

The AP will manage and direct multiple Project Managers as required throughout an affected region or area and ensure contract fulfillment. The AP will be a direct point of contact for any administrative needs the client may have. The AP will manage all administrative involvement of vendors or subcontractors. The AP has a high level of previous ER experience and working knowledge of all contractual requirements that PCE must fulfill.

Administrative Assistant

- Verify contact information for key vendors, ensure that all contact and contracting (if previously done) is ready for the season. Assist in preparing standard operating procedures.

Box Lunch Manager

The Box Lunch Manager oversees a team in preparing and assembling box meals in a controlled environment to be transported to the needed regional locations. The Box Lunch Manager has previous ER experience and is proficient at managing multiple site box lunch needs during a single emergency event.

Catering Crew Chief

The Crew Chief leads a motivated staff of culinary team in a safe manner. The Crew Chief has a high level of culinary training and is able to adhere to established standards for emergency meal preparation.

Catering & Service Staff

Our Catering & Service Staff are the most important members of our response team. They have been hand selected and trained prior to events on how to execute our service plan. They work tirelessly to ensure safe, hospitable and quality service for our guests.

Construction Manager

Pending the size & scope of the project, Licensed General Contractor that manages all construction or repair projects that

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exceed routine maintenance.

Culinary / Dietary Consultant

- Develop and certify program standards / develop QA / QC programs.
- Update program as needed, update standard items. Coordinate with Project Chef.
- Conduct routine audits as per QC standards.

HR Manager

- Orientate all project employees / ensure proper staffing standards are upheld
- Compile timesheets, payroll reports and all HR Admin work
- Ensure staff maintain productive work environment
- Maintaining the team members in an appropriate state of readiness for immediate deployment.
- Scheduling all team within the guidelines provided by the Project Manager and Project Chef
- Coordinating with Project Manager and Project Chef for all team needs.
- Procuring team uniforms (Shirts, hats, and aprons) and relaying to the team the correct uniform needed for the project.
- Procuring additional team members for backup and scheduling conflicts.
- Accountability and security of all uniform logs and time logs.
- Maintaining appropriate records and reports.
- Adhering to all safety procedures.
- Keeping team safe and healthy while on shift. Hydration and Food is key to maintaining high levels of performance on long shifts.

HSE & Security Representative

- Maintaining the team members in an appropriate state of health and safety.
- Maintain OSHA Standards, Training and Pocket Guides for all Staff Members.
- Keeping all sites safe and completing safety audits on all sites for the Project Manager and Project Chef
- Coordinating with Project Manager and Project Chef for any safety concerns.
- Making sure the team proper hydration.
- Accountability for all safety and health concerns for all team members and Premier Catering work sites.
- Maintaining appropriate records and reports.
- Adhering to all safety procedures.
- Keeping team safe and healthy while on shift. Proper hydration and eating food is the key to maintaining high levels of performance on long shifts.
- Performing additional tasks or duties as assigned during a mission.
- Accountability, maintenance, and minor repairs for all issued equipment.
- Processing prepositioned purchase orders on file for execution upon assigned activation.
- Maintain site, product and equipment security.

Logistic Manager / LMS

The Logistic Manager is responsible for the mobilization of equipment, PCE's supply chain, movement of supplies & product, equipment performance, maintenance and de-mobilization. The LM has previous ER experience and is proficient at managing logistics at multiple sites during a single emergency event. The LM may be or manage an additional position, Maintenance Manager.

The LM will be responsible for:

- Reporting directly to the Project Manager, Project Chef, or Catering Crew Chief.
- Ensure organization, calm, and professionalism during crisis events.
- Maintaining appropriate records during the event.
- Completing detailed post event reporting and expense reports for all activities during the event.

Maintenance Team Manager

The Maintenance Manager is responsible for keeping all equipment in working and safe condition. Must know how to fix equipment, fix minor and major repairs and be available 24/7 for any needed repairs or maintenance. Communicate to Project Chef and Project Manager for needs.

The Maintenance Manager is responsible for:

- Completing maintenance audits on all sites for the Project Manager and Project Chef
- Coordinating with Project Manager and Project Chef for any maintenance concerns.
- Maintaining appropriate records and reports.
- Adhering to all safety procedures.
- Performing additional tasks or duties as assigned during a mission.

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- Accountability, maintenance, minor and major repairs for all issued equipment.
 - Company Equipment
 - Rented Equipment
- Maintain site, product and equipment security.

Material Handling Manger

- Ensure that material is off loaded and load in a safe and efficient manner
- Work with Supply Line Manager to keep inventory updated

Project Chef

- Update menus, update OC catering wizard, update purchase orders, update culinary handbook.
- Update amenity order(s).
- Review equipment that will be used for events, coordinate with AP.
- Conduct culinary planning meetings.

Project Manager

The PM is a key position for each response site and is responsible as a direct point of contact to the client available 24/7. The project manager has previous ER experience, is fully trained in HSE protocol and understands the flow of goods and services. The Project Manager will directly supervise the LMS, Project Chef, Service Lead and other Personnel as needed.

- Verify all staff contracts / jobs, duties & responsibilities.
- Ensure all handbooks and key documents are printed and ready in a secure location.
- PM is document gatekeeper.
- Conduct general staff readiness memos and meetings.
- Conduct service staff readiness meetings.
- Reporting directly to the Administrative Principal
- Maintaining and updating the 'Master Plan' contained in the Emergency Foodservice Handbook.
- Maintaining the 'Service Flow' and its components, making efficient adjustments to the Flow when event response dictates the change.
- Development and maintenance of Production Subcontractor Qualifications.
- Development of universal meal standards consistent production techniques.
- Qualifying Production Subcontractors through Administrative Review and Equipment and Personnel Audits.
- Processing pre-positioned purchase orders for goods, services, and logistic necessities for the Emergency Event.
- Ensuring that the above-mentioned is delivered in scope and detail as those pre-positioned guidelines dictate.
- Establish and maintain client(s) points-of-contact during the event.
- Coordination of the Service Flow as well as minute by minute adjustments with those contacts.
- Communicate any adjustments to the Service Flow to Production Subcontractors and 3rd Party Vendors on a minute to minute basis.
- Be immediately available through multiple types of communication 24 hours daily through the duration of the event.
- Physically audit individual sites of Service throughout the event to ensure quality and production standards are upheld.
- Having a comprehensive knowledge of all equipment, goods, and logistic services provided to client(s) during the event.
- Having mechanical aptitude and the ability to perform minor and safe repairs to equipment during the event.
- Having mechanical aptitude and the ability to perform minor and major safe repairs to equipment during the event.
- Ensure organization, calm, and professionalism during crisis events.
- Maintaining appropriate records during the event.
- Completing detailed post event reporting and expense reports for all activities during the event.

Operations Manager

- Ensure efficient flow of manufacture
- Ensure ergonomic processes are developed and adjusted as needed
- Reporting directly to the Project Manager and Administrative Principle
- Maintaining the 'Service Flow' and its components, making efficient adjustments to the Flow when event response dictates the change.
- Maintain consistent production techniques.
- Maintain client(s) points-of-contact during the event.
- Coordination of the Service Flow as well as minute by minute adjustments with those contacts.
- Adjustment to the Service Flow on a minute to minute basis.
- Be immediately available through multiple types of communication 24 hours daily through the duration of the event.
- Physically audit Flow of Service throughout the event to ensure quality and production standards are upheld.
- Having a comprehensive knowledge of all equipment, goods, and logistic services provided to client(s) during the event.
- Having mechanical aptitude and the ability to perform minor and major safe repairs to equipment during the event.
- Ensure organization, calm, and professionalism during crisis events.

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- Maintaining appropriate records during the event.
- Completing detailed post event reporting and expense reports for location activities during the event.

Service Staff Chief

The Service Staff Chief is responsible for the staging, serving and maintenance of the dining & serving areas during and emergency event. This individual is responsible as a liaison between the guests served and our team. The Service Staff Chief also maintains service schedules; number of meals served along with sign in if required and reports to the Project Manager.

Supply Line Manager / Requestor

- Direct contact with distributor(s) – Issue PO# for consumable product
- Ensure that supply lines are maintained in advance as per project standards and sufficient quantities are available to execute project goals.

Support Staffing

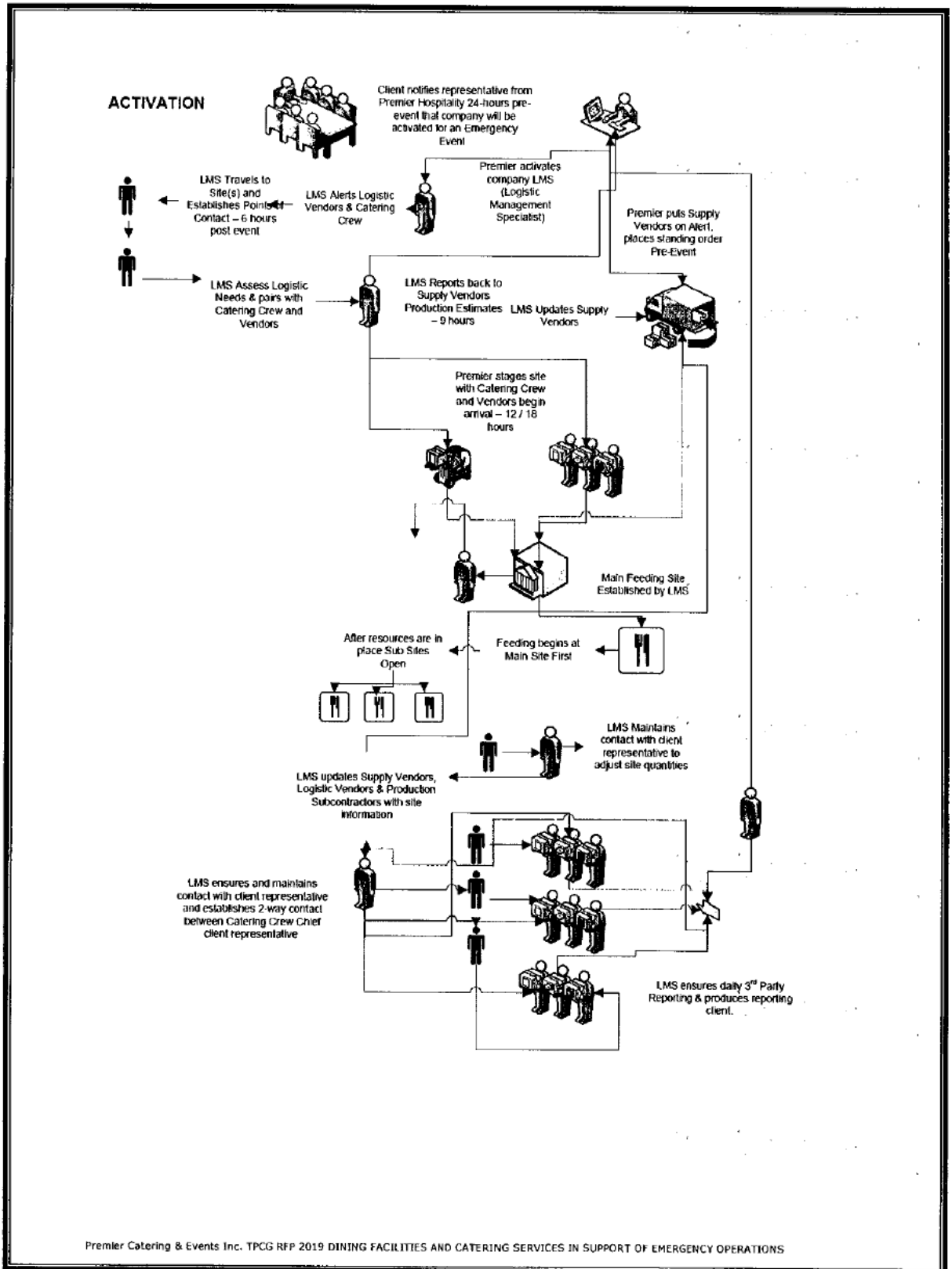
Support Staff is responsible for anything request or task that may be asked of you by the Principal, Project Manager, Location Manager, Project Chef, Catering Crew Chief, Box Lunch Manager or any other team member in a Management position.

These individuals are responsible for the following:

- Work in a safe productive manner at all times.
- Have a positive and happy demeanor at all times.
- Keep an open mind. Situations and needs will change very often.
- Keep any issues that arise behind the scenes. Do not discuss any issues with the client or guests. Issues should be discussed with the Project Manager, Location Manager, Project Chef, Catering Crew Chief, Box Lunch Manager or any other team member in a Management position.
- Uphold uniform and company standards and policies and procedures at all times.
- Treat others like you would like to be treated.
- Show up on time, ready for the shift/day.

Please see the following page outlining a basic mobilization plan.

MINUTES OF THE TERREBONNE PARISH COUNCIL
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MINUTES OF THE TERREBONNE PARISH COUNCIL
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SUBCONTRACTOR APPROACH & QA

Qualified, proven and successful Subcontractors will be used when needed to fulfill no more than 25% of the workload of PCE only when needed. The criteria for our qualifications are;

Production Subcontractor Qualification

Qualifying Subcontractors is the sole responsibility of the Administrative Principal and should be conducted year-round with all needed documentation refreshed for August 1st and running through the remainder of the calendar year. The LMS will work to ensure that Subcontractor Standards reflect the overall vision for Emergency Event Contracting.

Identifiable Key Points that should be considered for Qualifying Subcontractors;

- o How long has the caterer / restaurant been in business? (5 years + preferred)
- o What is their organizational structure? Do they have a plan in place to support their main business while working at a remote site?
- o Are they asset based? Do they have their own equipment? What is the condition of the equipment? Is it reflective of our Vision?
- o Has the Production Subcontractor been involved in off-site meal service or mass feedings? What quantities have they produced?
- o How many employees does the company have? Have they pre-contracted with employees to do this work?
- o How far can the Production Subcontractor Travel?
- o How long can they maintain a site?

These key points will be considered prior to beginning to qualify any Production Subcontractor. If the Production Subcontractor fails to meet the most basic qualifications then they will not be considered for an Emergency Event.

Licenses

Production Subcontractors should hold the following licenses or qualifications:

- o Occupational License for Specific Product or Service Provided, Retail Foodservice or On and Office Premise Catering.
- o Current State and/or local Board of Health Permits.
- o Member of the on-site crew must possess current Serve-Safe Certification.

Required Insurance

Production Subcontractors should meet the following insurance requirements:

- o Current \$2,000,000.00 Aggregate Limit of General Liability Insurance with \$1,000,000.00 per occurrence, naming PCE as additional insured's.
- o Current Workman's Compensation Insurance with the class code for
- o Commercial Liability Vehicle Insurance with minimum liability of \$1,000,000.00 per occurrence and additional non-owned auto coverage either through the auto or GL policy.
- o Agree to obtain maximum coverage through rental agencies for all rented or leased vehicles used in Emergency Events.

MINUTES OF THE TERREBONNE PARISH COUNCIL
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QUALITY CONTROL PLAN

PCE agrees to be bound by the PART IV specifications listed in the RFP as well as the following;

Control Systems QA/QC

PCE has carefully developed Control Systems to ensure quality control. Systems include but are not limited to;

- HSE awareness training, daily JSA reporting
- Strict qualification criteria for staff, equipment and subcontractors
- Year round training and drills for emergency deployment
- Time, temperature and food safety logs and reports
- Daily service reporting provided to clients including quantities, notable service details

Detailed viewing of proprietary handbooks available upon request.

Supply Vendor Qualifications

Primary Supply Vendor

PCE has established guidelines for our primary and secondary goods suppliers;

- The Primary Supply Vendor will be *Sysco/Doerle Foodservice* and will assign 1 (one) sales representative to exclusively work with the LMS to develop and maintain pre-arranged food and supply orders as well as a Conversion Table and Order Matrix. The sales representative should be selected based on their ability to service the account during times of crisis.
- The Primary Supply Vendor must be able to service a pre-determined geographic area. *The current area will be the entire State of Louisiana, Eastern Texas, Southern Mississippi, Southern Alabama and the Florida Panhandle.*
- An alternate sales representative will be assigned to the account and contact information will be provided. An alternate plan for supply delivery should be made if the main supply house is inoperable.
- The sales representative must communicate all variations from available products on the Order Matrix to the LMS. Substitutions will not be accepted without prior approval.
- The LMS will have access to an online order system with a pre-arranged account setup exclusively for the Emergency Event(s) that will list all items on the Conversion Table as well as the Order Matrix.
- The Primary Supply Vendor will provide dedicated Reefer(s) Trailers bulk-headed into a minimum of two sections. The trailers should be the newest trailers available in the fleet.
- Contacts for trailer service will be provided in writing and updated on an annual basis. Service agencies must respond within 8 (eight) hours after being called and be available 24 hours per day. Vendor will have 1 (one) backup trailer available to be delivered within a 4 (four) hour notice if the trailer cannot be immediately repaired.
- Reefer Trailer(s) will leave the distribution site with a full fuel tank that will suffice for a minimum of 24-hours prior to fuel being added.

Secondary Supply Vendor

In the event the Primary Supply Vendor cannot service the Emergency Event(s) the Secondary Supply Vendor will be *Sysco Foodservice*. The conditions set forth for the Primary Supply Vendor will be applicable to the Secondary Supply Vendor. When using additional Vendors that have not been contacted prior to the event keep these key points in mind;

- The Vendor must be of reputable service.
- The Vendor must be able to commit to service time-frames established by the LMS.
- The Vendor relationship will be managed by the LMS.

QUALITY STANDARDS AS DEFINED BY THE SCOPE OF WORK

- Prepare (3) meals per day (2 hot meals & boxed lunch) – midnight boxed meals available on demand at additional scheduled cost. Beverage service provided for all meals. Assorted Soft Drinks, Lemonade, Ice Tea, Water, Powerade (Sports Drinks), and Coffee shall be available at Meals. Midnight meal will be available upon request.
- *Please note; hot meals may be unable to be delivered in the event of a passing storm. Cold meals will be substituted during periods where transportation is unsafe.*
 - Meals must be balanced and provide enough food for 1 ½ meal portions per person.
 - When possible, dietary requests must be made available for clients with special needs
 - Boxed meals will be available on demand for guests with food allergies.
 - Additional Entrée option will be provided upon guests request when seafood is served
 - Single Service Powerade (Sports Drink) and Water must be available at all meal times. Water must be available 24 hours at serving areas. Bulk beverages (per case consumption) available at scheduled costs.
 - All disposable products i.e.: plates, cups, cutlery kits, table coverings provided by PCE.

MINUTES OF THE TERREBONNE PARISH COUNCIL
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- Calorie intake available to guest will be 2500 to 3000 estimated per guest per day
- Prepare, cook and serve meals according to recipes, cooking times and temperatures, and in accordance with USDA Standards.
- Ensure hot & cold serving lines are prepared and replenished as required during each meal.
- Ensure kitchen facilities are kept clean and in proper order before, during and after meals.
- Inspect and perform preventive maintenance checks and services on refrigerators, freezers and all food service equipment for cleanliness, serviceability and proper temperature.
- Ensure proper removal and disposal of grease and food waste from the kitchen facility.
- Ensure food preparation areas, storage area, kitchen, and equipment cleaning areas are vector (pest) free.
- Ensure food service equipment is properly cleaned and sanitized.
- Provide personnel to perform day and night shift kitchen police duties to include:
 - Wash, rinse, sanitize and air dry all cooking equipment, utensils and appliances.
- Provide support twenty-four (24) hours daily, seven (7) days a week including official holidays.
- Provide kitchen personnel with appropriate sanitary attire.
- Meal requirements as follows pending product availability:

Breakfast

- Hot and cold choices each day
- Eggs or egg casserole
- French toast waffles or pancakes or biscuits
- Breakfast meat each day
- Potatoes and/or grits
- Fresh Fruits
- Assorted fruit juices
- Water, Gatorade
- Whole milk or 2 percent
- Coffee, tea, decaf cream sugar and sweet and low

Lunch

- Boxed lunches available to go to the field when given 12 hour notice after Breakfast service
- Maritime meals shall be prepared and containerized as needed
- Sandwiches
- Soups & Warm entrees during colder months
- Assorted cold salads
- Whole fresh fruit
- Chips
- Pudding packs
- Energy Bars
- Sweets
- Gel Ice Packs for Portable Box Lunch Meals

Dinner

- Two entrees
- Green Salad
- Two Vegetables
- Starch i.e potatoes; pasta
- Bread
- Whole fruit
- Dessert

Beverage Requirements

- Available at ALL meals:
 - Coffee & Condiments
 - Electrolyte Replacement Sports Drinks
 - Water
 - Soft Drinks (Variety)
- Available at Breakfast:
 - Milk (Whole or 2%)
 - Assorted Juices (at least 2 choices)

J. Resources & Availability

AVAILABILITY AND CURRENT WORKLOAD

Currently, PCE is capable internally of a total 15,000 'full' meal per day workload at 4 remote sites. Though our subcontractor network, quantities can increase substantially.

We maintain contracting with Lafourche Parish Government and are an approved vendor for Entergy of Louisiana LLC. We propose to reserve 33% of our total capacity for the TPCG in the event of a deployment in Terrebonne Parish.

All key personnel are employed full time by the PCE or its affiliates and will be dedicated to the TPCG for an emergency deployment.

K. Price Proposal

SCHEDULE 'A'

PRICING FOR 'SCOPE OF SERVICE' EMERGENCY CATERING

100-200 Persons Served	\$79.00 per day
201-400 Persons Served	\$74.00 per day
401-700 Persons Served	\$69.00 per day
701-1000 Persons Served	\$64.00 per day
1000 - 1500 Persons Served	\$59.00 per day

Cost for additional midnight box cold lunch – delivery and distribution at main site included.

0 – (any quantity served)	\$15.00 per boxed meal
---------------------------	------------------------

Costs are scheduled per person per day inclusive of 3 meals: Breakfast, Lunch and Dinner; costs are billed for each tier in accordance with the tier cost for those served.

All pricing in SCHEDULE 'A' will be reduced by 5% on project day 60 and beyond.

SCHEDULE 'B'

DINING & ADDITIONAL SERVICE SITE(S)

Mutually agreeable optimal service & dining sites will be selected by Client and PCE. Scope of Service pricing includes service at a main service site (exclusive of serving dining tent setup).

In the event that additional service sites or dining & service facilities are needed the costs will be as follows;

- MAIN SERVICE SITE – main service site is included in the scope of service (delivery to and from, service setup and dedicated attendant(s), dining facility not included).
- OPTIONAL DINING FACILITY - Daily Service \$2.80 per sf. Additional Dining / Cool Down / IC Tents include the following;
 - Tent with Sidewalls
 - Tables & Chairs
 - Washable Flooring if Required
 - Door Systems on tents 60x60 and larger
 - HVAC or Heater Systems
 - Generators and fuel service
 - Transformer panel with electrical outlets
 - Lighting for the facility
 - Posted Emergency Exits
 - Interior Trash Containers and full service
 - Exterior Dumpster and full service
 - Hand Washing Stations
 - Provide personnel to perform day and night facility duties to include:
 - Clean dining areas tables and floors before, during and after all meals.

- Remove refuse from vestibules and trash receptacles during and after all meals.
- Not included in the Dining Facility but available to the CLIENT as optional requisitioned service & equipment:
 - Shower Units
 - Laundry Units & Service
 - Potable Water Service
 - Grey or Black Water Removal
 - Additional Supply Distribution Services
 - Housing – Private Units, 12 Person Bunkhouse Style, Tent Cot Sleeping
- ADDITIONAL SERVICE SITES - beyond the main service site (delivery to and setup of service, dedicated attendant(s) \$1250.00 or \$5 per person daily whichever is greater. Dining Facility not included.
- DELIVERY ONLY - \$2.50 per mile per meal delivery regardless of meal quantity (delivery to a site other than the main service site)
- Boxed meals will be available on demand for guests with food allergies.
- Applicable Sales Taxes are not included in cost
- Client will provide main point of contact to review all meal counts and sign daily or on demand receiving / purchase / service orders.

L. Attachments

Additional Documentation – ‘Sample Menus’



Additional Documentation – ‘Occupational License’


Additional Documentation – ‘Official Proposal Form Section A’



Additional Documentation – ‘Affidavit - Verification of Citizenship’

Additional Documentation – ‘Affidavit - Non Collusion’

*Additional Documentation – ‘Official Proposal Form Section B’
(required only after award but presented for record purposes)*

 Cycle Meal Plan A			
Week 1		CONFIDENTIAL - DO NOT DUPLICATE	
MENU A			
Day 1	Day 2	Day 3	Day 4
Breakfast Scrambled Eggs, Bacon, Sausage, Buttered Grits, Biscuits, Fresh Fruit, Assorted Cereal Condiments: Butter Cup, Jelly Cup, Syrup Cup	Breakfast Scrambled Eggs, Bacon, Sausage Links, Hash Brown Tots, Waffles, Fresh Fruit, Assorted Cereal Condiments: Ketchup Pc, Butter Cup, Syrup Cup	Breakfast Cheese Omelet, Bacon, Smoked Sausage, Oatmeal w/ Raisins, Pancakes, Fresh Fruit, Assorted Cereal Condiments: Butter Cup, Syrup Cup	Breakfast Scrambled Eggs, Bacon, Smoked Sausage, Oatmeal with Raisins, Waffles, Fresh Fruit, Assorted Cereal Condiments: Butter Cup, Jelly Cup, Syrup Cup
Dinner BBQ St. Louis ribs, Dirty Rice Dressing, Texas Baked Beans, Cole Slaw, Garlic Texas Toast, Cookies Condiments: Salad Dressing	Dinner Spaghetti with Italian Meatballs & Meat Sauce, Buttered Corn, Green Salad, Euro Garlic Roll	Dinner Crawfish Etouffee, Potato Salad, Monaco Veggie Blend, Green Salad, Schubert Honey Butter Rolls	Dinner 12oz Ribeye, Baked Potato with Cheese, Bacon, Sour Cream & Butter, Catalina Veggie Blend, Schubert Green Salad, Butter Rolls Condiments: Butter Cup, Sour Cream Pc, Ched Cheese, Bottle A-1 and 57 sauce, Salad Dressing
			Breakfast Cheese Omelet, Bacon, Smoked Sausage, Oatmeal with Raisins, Waffles, Fresh Fruit, Assorted Cereal Condiments: Butter Cup, Syrup Cup
			Dinner Beef Pot Roast, Garlic Mashed Potatoes, Buttered Peas, Green Salad, Euro Rolls Condiments: Salad Dressing

		Cycle Meal Plan A		SAMPLE	
CONFIDENTIAL - DO NOT DUPLICATE					
MENU A					
Week 2					
Day 8					
Breakfast Scrambled Eggs, Bacon, Sausage, Buttered Grits, Biscuits, Fresh Fruit, Assorted Cereal	Breakfast Scrambled Eggs, Bacon, Smoked Sausage Links, Hash Brown Tots, Pancakes, Fresh Fruit, Assorted Cereal	Breakfast Scrambled Eggs, Bacon, Ham, Skillet Potatoes, French Toast Sticks, Fresh Fruit, Assorted Cereal	Breakfast Scrambled Eggs, Bacon, Sausage Patty, Buttered Grits, Biscuits, Fresh Fruit, Assorted Cereal	Breakfast Cheese Omelet, Bacon, Smoked Sausage, Oatmeal with Raisins, Waffles, Fresh Fruit, Assorted Cereal	Breakfast Scrambled Eggs, Bacon, Sausage Links, Skillet Potatoes, Sticky Buns, Fresh Fruit, Assorted Cereal
Condiments: Butter Cup, Jelly PC,	Condiments: Ketchup PC, Butter Cup, Syrup Cup	Condiments: Syrup Cup,	Condiments: Butter Cup, Jelly PC,	Condiments: Butter Cup, Syrup Cup	Condiments:
Day 9					
Dinner Rotisserie Chicken Quarters, Chicken & Sausage Jambalaya, Monaco Veggie Blend, Green Salad, Schubert Butter Roll	Dinner Roasted Pork loin with Apricot Glaze, Sweet Potato Casserole, Cole Slaw, Corn Muffin, Cookies	Dinner Fresh Fried Fish, White Beans, Rice, Southern Style Green Beans, Green Salad, Euro Roll	Dinner Sausage & Cheese Lasagna, Catalina Veggie Blend, Potatoes Au Gratin, Green Salad, Garlic Bread, Pie Nuts about Fudge	Dinner 12oz Ribeye, Broccoli Cheese Rice, Corn Maque Choux, Green Salad, Schubert Butter Roll	Dinner Shrimp Creole with Rice, Potato Salad, Glazed Baby Carrot, Green Salad, Corn Muffin
Condiments: Salad Dressing	Condiments : Salad Dressing	Condiments: Hot Sauce PC, Salad Dressing, Tartar Cup, Ketch PC	Condiments: Salad Dressing	Condiments: A-1 and 57 sauce Bottles, Salad Dressing	Condiments: Salad Dressing
Day 10					
Day 11					
Day 12					
Day 13					

 Cycle Meal Plan A			
Week 1 - 2 BOX LUNCH	MENU A	CONFIDENTIAL - DO NOT DUPLICATE	
Lunch - Box Roast Beef & Swiss on Rotella Hoagie (cut), Bag Vickies BBQ Chip, Banana 2 Mayo, 1 Mustard, Large Cookie Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box Super Club Wrap - Smoked Turkey, Ham, Bacon, Bag Vickies Original Chips, Orange, Ranch PC Pack, Nutri Grain Bar	Lunch - Box Ham & Cheddar Cheese on Rotella Hoagie, Mixed Nuts, Fruit Cup, 2 Mayo, 1 Mustard, Snickers Bar Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box Cajun Grilled Chicken Breast with Pepper Jack Cheese on Sq Ciabatta, Lettuce & Tomato in Squat, Doritos, Apple, 2 Mayo, 1 Mustard, 1 Hot Sauce, Chewey Granola Condiments: Utencil Pack (F,K, N) Small Pack Gum
Lunch - Box Turkey & Swiss with Bacon on Sq Ciabatta, Bag Vickies Original, Lettuce, Tomato in Squat, Fruit Cup, 2 Mayo, 1 Mustard, M&M Candy Plain Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box Large New Orleans Muffaletta, Bag Vickies Salt & Vinegar Chips, Apple, Nutri Grain Bar	Lunch - Box Roast Beef & Cheddar on Sq Ciabatta, Bag Pretzels, Banana 2 Mayo, 1 BBQ Sauce PC, 1 Beef Stick Slim Jim, Skittles Pack Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box BBQ Sauced Pulled Pork on Kaiser Roll, Potato Salad in Squat, Banana, 2 Mayo, 1 Mustard, Oreo Cookies Condiments: Utencil Pack (F,K, N) Small Pack Gum
Lunch - Box Turkey & Swiss with Bacon on Sq Ciabatta, Bag Vickies Original, Lettuce, Tomato in Squat, Fruit Cup, 2 Mayo, 1 Mustard, M&M Candy Plain Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box Large Southwestern Wrap with Chicken, Bag Fritos, Orange, Ranch PC Pack, Baby Ruth Bar	Lunch - Box Ham & Cheddar Cheese on Rotella Hoagie, Mixed Nuts, Fruit Cup, 2 Mayo, 1 Mustard, Large Cookie Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box Super Hero with Smoked Turkey, Ham & Roast Beef on Rotella Hoagie, Bag Funyuns, Apple, 2 Mayo, 1 Mustard, Jello Pudding Pack Condiments: Utencil Pack (F,K, N) Mint
Lunch - Box Roast Beef & Swiss on Rotella Hoagie (cut), Bag Vickies BBQ Chip, Banana 2 Mayo, 1 Mustard, Large Cookie Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box Super Club Wrap - Smoked Turkey, Ham, Bacon, Bag Vickies Original Chips, Orange, Ranch PC Pack, Nutri Grain Bar	Lunch - Box Ham & Cheddar Cheese on Rotella Hoagie, Mixed Nuts, Fruit Cup, 2 Mayo, 1 Mustard, Snickers Bar Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box Cajun Grilled Chicken Breast with Pepper Jack Cheese on Sq Ciabatta, Lettuce & Tomato in Squat, Doritos, Apple, 2 Mayo, 1 Mustard, 1 Hot Sauce, Chewey Granola Condiments: Utencil Pack (F,K, N) Small Pack Gum
Lunch - Box Turkey & Swiss with Bacon on Sq Ciabatta, Bag Vickies Original, Lettuce, Tomato in Squat, Fruit Cup, 2 Mayo, 1 Mustard, M&M Candy Plain Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box Large New Orleans Muffaletta, Bag Vickies Salt & Vinegar Chips, Apple, Nutri Grain Bar	Lunch - Box Roast Beef & Cheddar on Sq Ciabatta, Bag Pretzels, Banana 2 Mayo, 1 BBQ Sauce PC, 1 Beef Stick Slim Jim, Skittles Pack Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box BBQ Sauced Pulled Pork on Kaiser Roll, Potato Salad in Squat, Banana, 2 Mayo, 1 Mustard, Oreo Cookies Condiments: Utencil Pack (F,K, N) Small Pack Gum
Lunch - Box Turkey & Swiss with Bacon on Sq Ciabatta, Bag Vickies Original, Lettuce, Tomato in Squat, Fruit Cup, 2 Mayo, 1 Mustard, M&M Candy Plain Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box Large Southwestern Wrap with Chicken, Bag Fritos, Orange, Ranch PC Pack, Baby Ruth Bar	Lunch - Box Ham & Cheddar Cheese on Rotella Hoagie, Mixed Nuts, Fruit Cup, 2 Mayo, 1 Mustard, Large Cookie Condiments: Utencil Pack (F,K, N) Mint	Lunch - Box Super Hero with Smoked Turkey, Ham & Roast Beef on Rotella Hoagie, Bag Funyuns, Apple, 2 Mayo, 1 Mustard, Jello Pudding Pack Condiments: Utencil Pack (F,K, N) Mint

MINUTES OF THE TERREBONNE PARISH COUNCIL
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Official Proposal Form Section "A"

Pricing can be submitted for Option 1 or 2 or both; however, all proposers must submit pricing for Option 3.

OPTION 1: Meals served from a complete dining facility set-up by contractor:

Item No.	Tier Count	Price per person per day for three (3) - 1½ portion balanced meals per day with complete dining facility set-up by contractor	Other fees (description & pricing)
1.	100-200	\$ _____ \$79.00	See Schedule 'B'
2.	201-400	\$ _____ \$74.00	See Schedule 'B'
3.	401-700	\$ _____ \$69.00	See Schedule 'B'
4.	701-1000	\$ _____ \$64.00	See Schedule 'B'
5.	1001-1500	\$ _____ \$59.00	See Schedule 'B'

OPTION 2: Meals distributed/served out of at least two facilities:

Item	Tier Count	Pricing based on three (3) 1-½ portions meals per person per day for meals distributed/served out of a designated TPCG facility	Other fees (description & pricing)
1.	100 to 200	\$ _____ \$79.00	See Schedule 'B'
2.	201 to 400	\$ _____ \$74.00	See Schedule 'B'
3.	401 to 700	\$ _____ \$69.00	See Schedule 'B'
4.	701-1000	\$ _____ \$64.00	See Schedule 'B'
5.	1001 to 1500	\$ _____ \$59.00	See Schedule 'B'

OPTION 3: Boxed Lunch based on the specifications in section 4.2.2

Item	Tier Count	Pricing based on "each" boxed lunch	Other fees (description & pricing)
1.	100 to 200	\$ _____ \$15.00	See Schedule 'B'
2.	201 to 400	\$ _____ \$15.00	See Schedule 'B'
3.	401 to 700	\$ _____ \$15.00	See Schedule 'B'
4.	701-1000	\$ _____ \$15.00	See Schedule 'B'
5.	1001 to 1500	\$ _____ \$15.00	See Schedule 'B'

Proposer's Name: Premier Catering & Events Inc.

MINUTES OF THE TERREBONNE PARISH COUNCIL
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Official Proposal Form Section "A"
(Continued)

Proposers must acknowledge all addenda. The proposer acknowledges receipt of the following **ADDENDA**: (Enter the number assigned to each addendum on the following line) #18-OEPEMG-10

#18-OEPEMG-10 ADDENDUM #1

SUBMITTED ON May 13th, 2019

If Proposer is:

An Individual

By: _____ (SEAL)
(Firm Name)

(Authorized Representative Name)

(Signature)

A Corporation

By: Premier Catering & Events Inc. (SEAL)
(Corporation Name)

Louisiana
(State of Incorporation)

Grady Verret / Secretary - Treasurer
(Authorized Representative Name and Title)


(Signature)

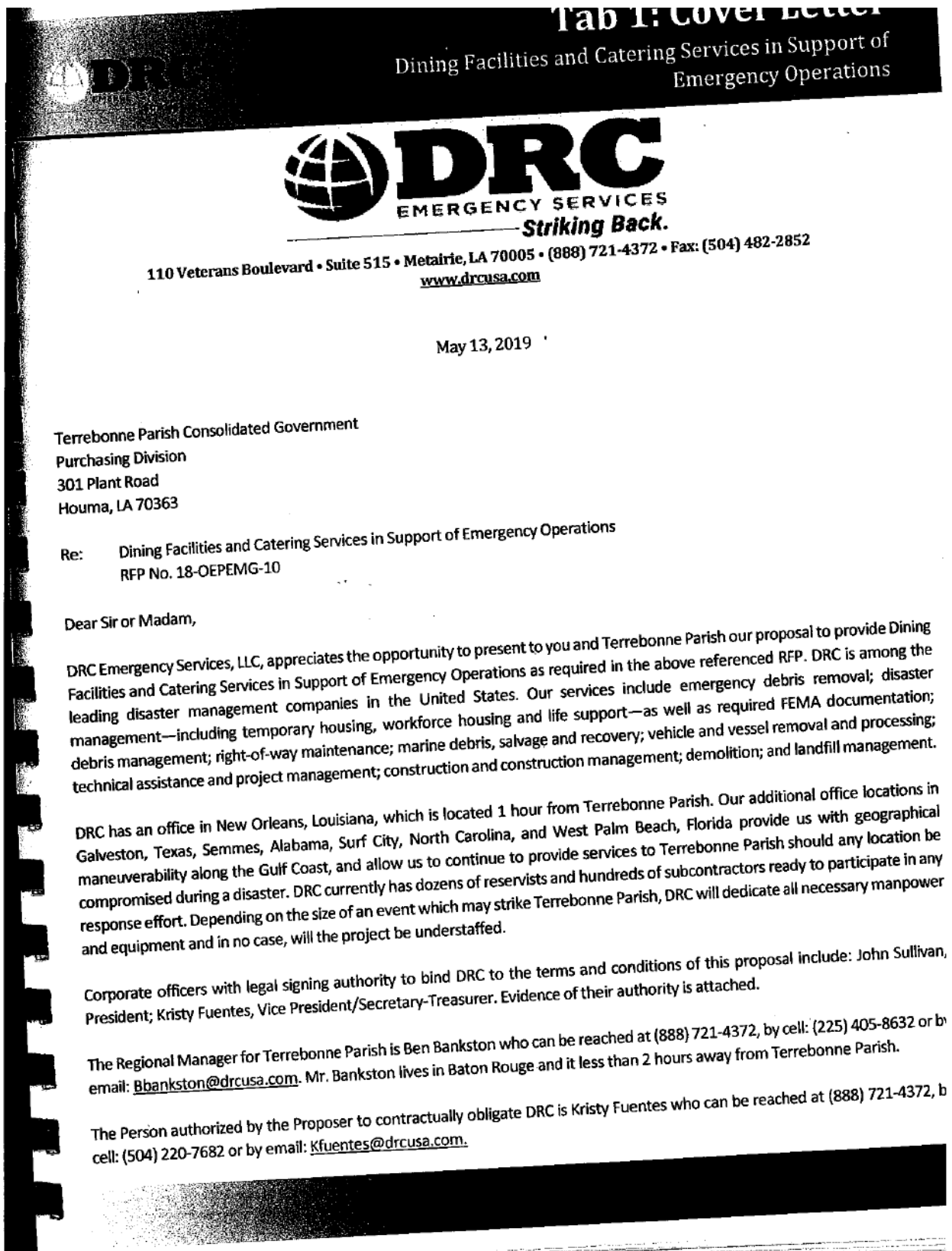
Attest: Grady Verret (Corporate Seal)
(Secretary)

Date of qualification to do business is 2/1/2002

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF JULY 24, 2019

DRC Emergency Services

Category / Description	Points Available	Points allotted to Proposer:
Approach, Understanding and Response	0-15 Points	15
Operational Understanding and Approach	0-15 Points	15
Qualifications, Experience of Proposer	0-25 Points	25
Qualifications, Experience of Project Team, Project Manager – Key Personnel, Resources and Availability	0-20 Points	20
Price Proposal	0-25 Points	12.5
TOTAL AVAILABLE	100	87.5



Tab 1: Cover Letter

Dining Facilities and Catering Services in Support of
Emergency Operations



This proposal is in all respects fair and in good faith, without collusion or fraud and conforms to the specifications of your RFP. If we may offer any additional information or clarifications, please let us know. Thank you for the opportunity to offer our services and we look forward to working with Terrebonne Parish in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristy Fuentes", written in a cursive style.

Kristy Fuentes
Vice President, Secretary, Treasurer

Official Proposal Form Section "A"

can be submitted for Option 1 or 2 or both; however, all proposers must submit pricing for Option 3.

OPTION 1: Meals served from a complete dining facility set-up by contractor:

Tier Count	Price per person per day for three (3) - 1½ portion balanced meals per day with complete dining facility set-up by contractor	Other fees (description & pricing)
100-200	\$ 135.00	** see below
201-400	\$ 128.50	** see below
401-700	\$ 121.50	** see below
701-1000	\$ 107.15	** see below
1001-1500	\$ 100.00	** see below

OPTION 2: Meals distributed/served out of at least two facilities:

Tier Count	Pricing based on three (3) 1-½ portions meals per person per day for meals distributed/served out of a designated TPCG facility	Other fees (description & pricing)
100 to 200	\$ 128.50	** see below
201 to 400	\$ 121.50	** see below
401 to 700	\$ 114.75	** see below
701-1000	\$ 107.15	** see below
1001 to 1500	\$ 100.00	** see below

OPTION 3: Boxed Lunch based on the specifications in section 4.2.2

Tier Count	Pricing based on "each" boxed lunch	Other fees (description & pricing)
100 to 200	\$ 20.00	Delivery Fee - \$500.00
201 to 400	\$ 20.00	Delivery Fee - \$750.00
401 to 700	\$ 20.00	Delivery Fee - \$750.00
701-1000	\$ 17.15	Delivery Fee - \$750.00
1001 to 1500	\$ 17.15	Delivery Fee - \$1,250.00

Proposer's Name: DRC Emergency Services, LLC

** Both Option 1 and Option 2 require the following additional fees:

Activation Fee - \$14,295.00

Mobilization Fee - \$14,295.00

Demobilization Fee - \$14,295.00

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Item #1 Request for Proposals (RFP): #18-OPEMIG-10 Dining Facilities and Catering Services in Support of Emergency Operations

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JULY 24, 2019

Official Proposal Form Section "A"
(Continued)

must acknowledge all addenda. The proposer acknowledges receipt of the following ADDENDA: (Enter the
signed to each addendum on the following line) _____


ED ON MAY 13, 2019

r is:

ual

DRC Emergency Services, LLC (SEAL)
(Firm Name)

Kristy Fuentes, Vice President/ Secretary/ Treasurer
(Authorized Representative Name)


(Signature)

on N/A

(Corporation Name) (SEAL)

(State of Incorporation)

(Authorized Representative Name and Title)

(Signature)

Attest: _____ (Corporate Seal)
(Secretary)

Date of qualification to do business is _____

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JULY 24, 2019

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 19-263

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE TERREBONNE PARISH SHERIFF'S OFFICE TO MEMORIALIZE IN WRITING THE OBLIGATIONS AND DUTIES OF EACH PARTY CONCERNING THE ADMINISTRATION AND OPERATION OF THE MEDICAL DEPARTMENT AT THE TERREBONNE PARISH CRIMINAL JUSTICE COMPLEX, AND TO PROVIDE FOR RELATED MATTERS THERETO

WHEREAS, LA RS 33:1324 and 1324.1, also known as the Local Services Act, provides that any parish or political subdivision of the state may make agreements between or among themselves to engage jointly in the exercise of any power, provided that at least one of the participants in the agreement is authorized under a provision of general or special law to exercise such power, including the joint use of personnel necessary to accomplish the purposes of the agreement; and

WHEREAS, under the authority of LA RS 15:705, the Terrebonne Parish Sheriff's Office (TPSO) is the keeper of the Terrebonne Parish Criminal Justice Complex (TPCJC) and is tasked with preserving the peace and apprehending all disturbers thereof, and other public offenders; and

WHEREAS, under the authority of LA RS 15:703, Terrebonne Parish Consolidated Government (TPCG) maintains a medical staff at the TPCJC to conduct daily operations necessary to provide health care services to parish prisoners confined therein; and

WHEREAS, TPCG and TPSO, through this Intergovernmental Agreement, seek to memorialize in writing the obligations and duties of each Party as they pertain to the administration and operation of the Medical Department at the TPCJC; and

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council on behalf of the TPCG that Parish President is hereby authorized to execute an intergovernmental agreement for and on behalf of the Terrebonne Parish Consolidated Government with Terrebonne Parish Sheriff's Office containing substantially the same terms as though set out in the attached agreement, subject to the approval by legal counsel for TPCG.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: J. Navy.

The Vice Chairwoman declared the resolution adopted on this the 22nd day of July 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL
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OFFERED BY: MS. A. WILLIAMS
SECONDED BY: MR. G. MICHEL

RESOLUTION 19-264

A resolution authorizing the execution of an amendment for the Contract between DRC Emergency services and Terrebonne Parish Consolidated Government for Disaster Recover Debris Management and Removal Services.

WHEREAS, the Terrebonne Parish Consolidated Government awarded via RFP a contract to DRC Emergency Services, LLC (Contractor) for Disaster Recovery Debris Management and Removal Services, and

WHEREAS, the Parish is desirous of providing for debris removal services along the levee systems in Terrebonne Parish under the contract, and

WHEREAS, the Contract does not clearly establish unit prices for debris management and removal services along the Terrebonne Parish levees, and

WHEREAS, DRC was asked and did respond with a calculation for costs of services to collect, consolidate, load, and dispose of this debris, and has set its costs to the Parish at \$23.00 per cubic yard, and

WHEREAS, the parties to the contract wish to add an additional line item unit price of \$23.00 per cubic yard for debris management and removal along Terrebonne Parish levees for the duration of the contract, and

WHEREAS, this amendment has been recommended by Solid Waste Administrator, Clay Naquin;

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of an amendment to the Disaster Recovery Debris Management and Removal Services Contract with DRC Emergency Services, LLC, for the addition of a unit price for levee work in the amount of \$23.00 per cubic yard of debris.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: J. Navy.

The Vice Chairwoman declared the resolution adopted on this the 22nd day of July 2019.

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Mr. D. W. Guidry, Sr. moved, seconded by Mr. G. Michel, "THAT, the Budget & Finance Committee introduce an ordinance to amend the 2019 Adopted Operating Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Recreation Department, \$33,175
 - a. add full time Parks & Recreation Administrator
 - b. delete part time Operations Supervisor
 - c. delete part time Laborer I/General

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- II. Transit, (\$53,186)
 - a. add Administrative Technician II-Oper/Gen Adm
 - b. delete Admin Coordinator II-Oper/Gen Adm
 - c. add Admin Coordinator II-Vehicle Operations
 - d. add Sr. Bus Operator-Vehicle Operations
 - e. delete Transit Field Supervisor-Vehicle Operations
 - f. add Mechanic I –Vehicle Maintenance
 - g. delete 2 Mechanic II-Vehicle Maintenance

and call a public hearing on said matter on Wednesday, August 14, 2019 at 6:30 p.m.”
**(Motion Adopted After Discussion)*

Upon questioning from Committee Member S. Trosclair regarding the aforementioned proposed ordinance, Chief Financial Officer K. Mauldin explained that the proposed ordinance regarding Recreation is going to decrease the fund balance and that amount is coming from the Recreation Fund Balance. With regards to Transit, the fund balance is going to increase because of the changes made in the Transit Fund Balance.

Mr. Roddy Lerille, TP Recreation Director, explained that his department is looking into different ways to meet the needs of the residents of the parish as it relates to recreation. He explained that they are adding a full time position to help design areas that will help and enhance the quality of life for our special needs residents throughout the parish, to establish and assist with the overseeing of a volunteer program, to assist with grant writing and/or grant opportunities, as well as applying for sponsorships and other partnerships that will make recreation more attractive. Mr. Lerille further explained that he is in the process of establishing and maintaining a Rule Committee for each sport offered by TPR and added that his overall vision is to market Terrebonne Parish Recreation.

Committee Member S. Trosclair and Committee Member C. Duplantis-Prather thanked Mr. Lerille and his staff for all of the work that they are doing to promote recreation in Terrebonne Parish.

*The Vice-Chairwoman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: J. Navy.

The Vice-Chairwoman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, “THAT, the Budget and Finance Committee introduce an ordinance to authorize the Parish President to enter into a Cooperative Endeavor Agreement for the Terrebonne Parish Veteran’s Memorial District to facilitate the donation of the adjudication of properties located at 1128 Daspit Street and 1130 ½ Daspit Street, Houma, LA; to address other matters relative thereto; and to call a public hearing on said matter on Wednesday, August 14, 2019 at 6:30 p.m.”

The Vice-Chairwoman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: J. Navy.

The Vice-Chairwoman declared the motion adopted.

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Mr. S. Trosclair moved, seconded by Mr. D. J. Guidry, "THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned."

The Vice-Chairwoman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: J. Navy.

The Vice-Chairwoman declared the motion adopted and the meeting was adjourned at 6:23 p.m.

Christa Duplantis-Prather, Vice-Chairwoman

Tammy E. Triggs, Minute Clerk

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Dryden, "THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 7/22/19."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council approve the following street light list:

STREET LIGHT LIST

07-24-19

UPGRADE ONE (1) STREET LIGHT AT 205 SAN ANTONIO BOULEVARD, HOUMA TO 100W LED EQUIVALENT; TPCG UTILITIES; RLD 2; DARRIN GUIDRY; DISTRICT 6."

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. S. Trosclair, "THAT the Council hold nominations open for the one expiring term on the Bayou Blue Fire Protection District Board."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. G. Michel, "THAT the Council hold nominations open for the one vacancy on the Bayou Cane Fire Protection District Board."

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The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.
THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council hold nominations open for the two vacancies on the Terrebonne Parish Tree Board."

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. D. J. Guidry, "THAT the Council open nominations for one expiring term on the Recreation District No. 6 Board, nominate Ms. Laura Browning, close nominations, and re-appoint Ms. Browning to serve another term on the aforementioned board."

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. G. Michel, "THAT the Council open nominations for the three expiring terms on the TGMC Hospital Service District No. 1 Board, nominate Dr. Robert Alexander, Dr. Stephen Charbonnet, and Dr. Richard Clement to represent the Terrebonne Medical Society, Mrs. Bernadette Pickett, Mr. Randal Alfred, and Mr. William Seth Dodd to represent the Terrebonne Bar Association, Mr. Earl J. Eues, Jr., Mr. Michael Lagarde, and Mr. Michael J. Scurto to represent a Civic Organization, close nominations, and that voice votes of the Council be taken to determine who will fill said Council appointment vacancies."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman announced that Mr. Michael Lagarde would not be eligible to serve on the board due to a dual office holding conflict with his election to the Terrebonne Parish School Board.

The Chairwoman recognized Mr. Julius Hebert, Parish Attorney, who explained the two options the Council has in regards to the nomination of Mr. Michael Lagarde to the Hospital Board. He stated that the Council could make an incidental motion first to remove Mr. Lagarde's nomination based on his findings of ineligibility due to dual office holding.

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The second option would be to leave Mr. Lagarde's name on the ballot and suggested that since he would be ineligible to serve that he not be voted for.

The Chairwoman called for a voice vote to be taken to determine who would fill said Council appointment vacancy representing the Terrebonne Medical Society.

Voting to appoint Dr. Alexander
C. Duplantis-Prather
D. W. Guidry, Sr.
A. Marmande
D. J. Guidry
S. Trosclair
J. Navy
A. Williams
G. Michel
S. Dryden

Voting to appoint Dr. Charbonnet

Voting to appoint Dr. Clement

Minute Clerk K. Hampton tallied the votes and they were recorded as follows: nine (9) votes for Dr. Alexander, zero (0) votes for Dr. Charbonnet, and zero (0) votes for Dr. Clement.

The Chairwoman declared that, as per the above voice vote, Dr. Alexander was appointed to serve on the Hospital Service District No. 1 Board.

The Chairwoman called for a voice vote to be taken to determine who would fill said Council appointment vacancy representing the Terrebonne Bar Association.

Voting to appoint Mrs. Pickett
C. Duplantis-Prather
D. W. Guidry, Sr.
A. Marmande
D. J. Guidry
S. Trosclair
J. Navy
A. Williams
G. Michel
S. Dryden

Voting to appoint Mr. Alfred

Voting to appoint Mr. Dodd

Minute Clerk K. Hampton tallied the votes and they were recorded as follows: nine (9) votes for Mrs. Pickett, zero (0) votes for Mr. Alfred, and zero (0) votes for Mr. Dodd.

The Chairwoman declared that, as per the above voice vote, Mrs. Pickett was appointed to serve on the Hospital Service District No. 1 Board.

The Chairwoman called for a voice vote to be taken to determine who would fill said Council appointment vacancy representing a Civic Organization.

Voting to appoint Mr. Eues
C. Duplantis-Prather
D. W. Guidry, Sr.

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A. Marmande
D. J. Guidry
S. Trosclair
A. Williams
S. Dryden

Voting to appoint Mr. Lagarde

Voting to appoint Mr. Scurto
J. Navy
G. Michel

Minute Clerk K. Hampton tallied the votes and they were recorded as follows: seven (7) votes for Mr. Eues, zero (0) votes for Mr. Lagarde, and two (2) votes for Mr. Scurto.

The Chairwoman declared that, as per the above voice vote, Mr. Eues was appointed to serve on the Hospital Service District No. 1 Board.

It was at this time that Council Member S. Trosclair was recorded as exiting to proceedings.

The Chairwoman recognized Mrs. Bernadette Pickett, Hospital Service District No. 1 Board Member, who thanked the Council for the re-appointment and for their support.

The Chairwoman announced that there would be one vacancy due to resignation on the Terrebonne Parish Library Board of Control.

Council Member J. Navy led a discussion relative to the installation of cameras at floodgates and along primary evacuation routes as measures for remotely monitoring water levels and other environmental hazards during severe storm events. Several Council Members shared their support for cameras being placed at floodgates and their additional benefits beyond monitoring and offered suggestions for methods of powering and placing cameras for use during severe storm events.

Mr. J. Navy moved, seconded by Mr. D. J. Guidry, "THAT the Council direct Administration to investigate the potential costs, benefits, and requirements for the purchase and utilization of cameras to be placed along pre-determined evacuation routes and that the Terrebonne Levee and Conservation District be contacted to discuss the potential for utilizing or increasing the number of cameras at floodgates as measures for monitoring and reporting water levels and other environmental hazards during severe storm events."

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: S. Trosclair.

The Chairwoman declared the motion adopted.

The Chairwoman recognized Mr. Jude Fanguy, former Judge and Houma resident, who expressed his interest in serving on the Terrebonne Parish Library Board of Control and asked for the Council to consider appointing him to fill the current vacancy on the board.

Council Member C. Duplantis-Prather thanked Mr. Christopher Pulaski and the Nuisance Abatement department for their response regarding a nuisance property over the past weekend.

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Upon Council Member C. Duplantis-Prather's request, the Chairwoman recognized Mr. Christopher Pulaski, Planning and Zoning Director, who thanked the Nuisance Abatement department for their efforts then encouraged the public to report any nuisances and other complaints through the online reporting systems available on the TPCG website.

Council Member C. Duplantis-Prather then encouraged the public to have their pets spayed or neutered in order to control the pet population.

Council Member A. Marmande asked that the public practice patience with regards to the ongoing debris removal throughout the parish. He then commended the many groups involved with the response and relief efforts regarding Hurricane Barry and shared his appreciation for the lack of flooding in District 7 despite high water levels which were contained by the floodgate and levee systems.

Council Member D. J. Guidry shared his appreciation for the many groups who responded with Hurricane Barry then thanked the public for the passing of multiple sales taxes that provided the funding used to build the levees that helped reduce potential flooding across Terrebonne Parish. He then reported that he had received confirmation that a traffic light would be installed at the intersection of Thompson Road and Highway 56 after speaking with Governor Edwards.

The Chairwoman shared her appreciation for the taxpayers' support for the levee system and for the cooperation of the Council throughout Hurricane Barry then reported that the levee system in Gibson would see completion also after speaking with Governor Edwards.

Mr. D. J. Guidry moved, seconded by Mr. A. Marmande, "THAT, the Council accept the following monthly engineering reports:

- A. Milford and Associates, Inc.
- B. Providence Engineering and Design, LLC
- C. T. Baker Smith."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: S. Trosclair.

The Chairwoman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by A. Marmande, "THAT, there being no further business to come before the Council, the meeting be adjourned."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSENT: S. Trosclair.

The Chairwoman declared the motion adopted and the meeting was adjourned at 8:42 p.m.

KEITH M. HAMPTON, MINUTE CLERK

/s/ARLANDA J.WILLIAMS, CHAIRWOMAN
TERREBONNE PARISH COUNCIL

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ATTEST:

/s/VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL